

# **The Church of the Good Shepherd**

**Belong Believe Become**

## **2013 Annual Report**

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### **Annual Parish Meeting** **February 2, 2014**

231 North Church Street  
Rocky Mount, North Carolina, 27804  
252-442-1134

# 2013 Annual Report

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## **BUILDINGS AND GROUNDS COMMISSION REPORT**

Over the course of 2013, the Buildings and Grounds Commission continued its function of keeping and improving the Parish's real property. The commission meets on the last Wednesday of each month at 12:15 p.m. in the library, off the Parish Hall Lobby. Commissioners are in frequent touch with one another between meetings as the need to discuss issues may arise. Should you wish to bring a matter to the Commission's attention, any of them will be pleased to hear from you at any time.

Most of the Commission's work focuses on repairs and maintenance, from one corner of the church yard to the far one, from the basements to the roofs. Good Shepherd's buildings form a sprawling complex that has evolved from the Church construction in 1873 to the latest addition, the Parish Hall of 1997. The varied character of the buildings embodies that long history, and keeping them up requires personal involvement, detailed effort, and a large dose of TLC. Volunteers from the Parish perform much of the work whenever possible. When volunteers cannot do the job, the Commission hires professional contractors to do such tasks as roof replacement or heating and cooling plant repair. Good Shepherd's buildings have nine roofs and 26 HVAC systems and units, so each year brings quite a bit of need for attention to them as well as to all other aspects of the facilities. Upkeep at Good Shepherd is continuously occurring.

In 2013, a big project that was finally completed was the replacement of the louvers in the bell tower. This project had been on the drawing board over ten years. A number of volunteers worked on cutting, shaping and painting the many replacement louvers for the four sides of the bell tower. After looking for several years for a contractor to install the louvers and repair the existing framework anywhere close to our budget, a local paint contractor was found to do the job. There were lots of false starts as they worked through a difficult weather schedule, changes in the church schedule to accommodate funerals and other services, and coordination with the boom truck availability. The project was finally completed with much of the original framing having to be rebuilt. The contractor did a superb job of matching existing molding shapes to keep the work true to the original. It is difficult to determine what is old and what is new when admiring the work from the ground.

Other activities for 2013 included:

- Installation of new security cameras and monitoring equipment at key locations to help keep Good Shepherd a safe place for all.
- Installation of the replacement HVAC systems for the 1997 Parish Hall Building.
- Miscellaneous repairs throughout the building including significant termite damage in the library and hallway; termites treated and repairs to damage have been made, now on a regular termite inspection.

- Replacement of more fluorescent light fixtures in the 1924 building ( Fixtures purchased through Diocesan green grant.)
- Reviewed and commented plans for the new columbarium section.
- Discussion of seal coating and restriping the parking lot.
- Consideration of a camera system to allow overflow services in the church to be seen on screen in the parish hall.
- Repaired playground fence.
- Replaced the Day School original stove in the 1960 building.

We would like to thank all parishioners that lent a hand with the various 2013 projects. 2014 will be another active year for the Buildings and Grounds Commission. A series of new projects are planned, and upkeep will continue as always. Should you wish to be a part of this vital and vibrant ministry in our Parish, please get in touch with a Commissioner. There is always more work to do than there are hands to do it, so there is a place and a welcome for you.

2013 Members were: John Bonner, Louis Booth, Norman Chambliss, Keith Harris, Dillon Rose, Ted Sherburne, John Thorp, Al Hicks and John Mebane.

## **CHRISTIAN FORMATION REPORT**

- **Adult Christian Formation**

Adult Forum

Spring- Sundays at 10:10 am

This past year, several thematic programs took place led by various adults.

In January and early February 2013, the Rev. Winston Charles visited and led a five week series entitled ‘The Anglican Way.’

In February and early March, “Sticky Faith: Building Lasting Faith in Kids” was led by Marion Stoga based on the book of the same name. In April and early May, another series “Enough: Discovering the Joy Through Simplicity and Generosity” was led by Marion Stoga.

The Adult Forum did not meet throughout the summer.

Beginning in September, a new series, “Footsteps on the Journey” began. All who gathered each week were invited to respond to guided questions about particular parts of their spiritual journey. This time was facilitated by a priest as a way for us to grow in

relationship with God and each other. The themes below for each of the months helped shape the questions each week.

September: Encounters with the Divine

October: Who Am I?

November: Our communal life at Good Shepherd

December: Seasons and Traditions

Submitted by the Rev. Amy Huacani, Assistant Rector

- **Women's Bible Study**

Women's Bible Study continued in 2013 with a strong core group. Joan Ashby facilitated the studies with strong support from other members of the group. Members also supported our church by gathering food for the snack bag program as an ongoing group project.

Three studies were completed during the year including: Daniel, Lives of Integrity, Words of Prophecy; Anointed Transformed Redeemed, a Study of David; and Living Beyond Yourself, Exploring the Fruit of The Spirit. These studies gave members the chance to study God's word and pray together while developing deeper relationships with each other.

Submitted by Joan Ashby

- **Youth Christian Formation**

From January until mid-May 2013 the youth met on Sunday mornings under the leadership of Assistant Rector, the Rev. Juliana Lindenberg. The topics covered in their time together were everything from prayer to technology to having a 'sticky faith', that is, one with a solid foundation. No Christian Formation classes met throughout the summer.

Beginning in September, the youth expressed an interest in joining the adults for Footsteps on the Journey. In time their interest changed and in late October, the youth began to meet with the Rev. Amy Huacani and another adult in the youth room upstairs during the Christian Formation time on Sundays.

Each week, the youth choose several random FaithTalk cards and have informal faith conversations responding to the questions on the cards picked. It's become a great way to talk about how God is active and in everything and how our faith is connected. In addition, the youth have also been helping teach the children in Christian Formation on the first Sunday of most months. This has been a great leadership development opportunity for them.

- **Wednesdays**

In mid-September, a small group of adults gathered on Wednesdays from 6:15- 7:30 pm. Dinner was provided by volunteers from the parish. Here's how the group spent their time:

September:

The group heard the Interim Rector, the Rev. Betty Glover, share a bit about her faith journey. The Assistant Rector, the Rev. Amy Huacani shared her journey the following week.

For a couple weeks, the group had a Bible study of the gospel lesson to be preached on the upcoming Sunday from the lectionary led by Amy Huacani.

October:

For several weeks in October, the group engaged in a new way of looking at Scripture called “Dwelling in the Word” that the clergy learned about during Clergy Conference in early October. Here’s the process they used:

Choose a scripture passage. (We choose one of the lectionary readings for the upcoming Sunday) Here’s the ‘Dwelling in the Word’ format we used:

- Choose a passage - perhaps a lectionary text for this coming week, perhaps a passage already meaningful to your group, and read it aloud.
- Sit together with the passage, in silence, or in conversation, sharing with one another where your imagination was caught or where a memory was triggered. Let the passage draw you together as a group.
- Bring the passage up when you're trying to make a decision. See what it says to you then.
- Close with the passage and prayer.
- Bring up the passage again during the next meeting, in the same manner.
- Live in the passage for several months. It will bring more and more to you as you revisit it (at Church Innovations we have been living in Luke 10 for over ten years now).

November:

Life of the Beloved by Henri Nouwen book study facilitated by the Rev. Amy Huacani

December: (break)

- **Children’s Christian Formation**

From early January to mid May, the children continued learning under the theme ‘Let Your Light Shine’ by learning a particular bible story over the span of two to three weeks in an interactive way by visiting different stations in various rooms. Stories learned included the Good Samaritan, Mary and Martha, and Paul on the road to Damascus. This was under the leadership of the Rev. Juliana Lindenberg, Assistant Rector.

Children’s Christian Formation did not meet during the summer and then resumed in mid-September.

This fall, using the picture storybook, Beginner’s Bible: Timeless Children’s Stories by Kelly Pulley the children ages 3- grade 5 have learned a different Bible story or more

about a person in the Bible each week. This Bible storybook has short simple stories written on an elementary school level. The stories chosen for each week also followed the seasons of the church year. The stories that the children learned this fall were: Jesus Calms the Storm, Gideon, Deborah, Moses' Birth, The Plagues, The Exodus, Israel in the Desert, Queen Esther, Samuel, Fiery Furnace, Daniel and the Lion's Den, Jesus Heals a Paralytic, Jesus is Born.

Each week after the story was read, an age appropriate activity and/or game followed to help the children learn the story. Once a month the youth helped teach the children with the assistance of the adults. A team of twelve adults signed up individually to teach the children throughout the fall. This children's bible is perfect for all ages and copies are available for purchase in the church office.

Two classes of children (age three- grade 1 and grade 2-5) gathered in two classrooms this fall. An online curriculum entitled 'Kingdom Kids' was used the curriculum. The goal of the time together was for the children to learn more about God's never-ending love shown throughout all of Scripture.

Xena Markine-Morrison served as the Children's Christian Formation Coordinator throughout the fall, providing weekly support to the teachers as needed. I give thanks for the dozen or so adults who have taught the children more about God's love this fall!

Submitted by the Rev. Amy Huacani, Assistant Rector

## **YOUTH REPORT**

As I arrived this summer, I only learned of a few youth events that took place during the first half of 2013. Gatekeepers missions program is one that the youth participated in during the summer, reaching out to those in need in the Rocky Mount area, in partnership with other area churches. I apologize for not being able to adequately report on the other happenings in youth ministry in early 2013.

Prior to the creation of the fall calendar, I met with the youth in early September and asked for their input and interest about events. This helped me to learn a bit more about the history of youth ministry here, including what has worked well and ways that we could strengthen youth ministry. Then a fall calendar was created and the youth parents led and/or chaperoned each event. For practically every month this fall, there was both a service event and a fellowship one.

In addition, in the fall, 7 high school youth attended a faith formation weekend only for high school youth called "Happening", a diocesan event at Camp Walter Johnson in Denton, NC. They were trailblazers as all attended for the first time! I have heard of much interest from the youth in returning to serve on the Happening team next fall.

In mid-December, 11 middle and high school youth attended a diocesan event, Bishops' Ball at the same camp location in Denton, NC. It was a joyous weekend, full of much laughter and learning. Two of the high school youth served on the team for Bishops' Ball and both led small groups of youth throughout the weekend.

In particular, an incredible group of parents worked together so well in coordinating transportation to the camp which was several hours away. This is a sign of their lasting commitment to help raise their children in the faith, love, and hope of God.

A joint car wash with the youth from St. Andrew's Episcopal and First Presbyterian Church took place on the afternoon of Sunday, October 27. \$734 was raised and all was given to the Snack Bag ministry here at Good Shepherd.

2013 ended with a festive Christmas party at the home of Tom and Jeanne Shannon. The youth assembled the luminaries in preparation to put them out on Christmas Eve.

The parents have made all of this fall's events possible with their faithful, caring leadership at each one. I am so thankful for them- what a team! It has also been a true blessing to see the parents share their God-given gifts in these ways. Jeanne Shannon served as Youth Coordinator this fall and has also worked with me to plan the events, for which I am ever grateful.

Submitted by the Rev. Amy Huacani, Assistant Rector

## **GOOD SHEPHERD DAY SCHOOL ADVISORY BOARD REPORT**

The Good Shepherd Day School experienced an emotional year in 2013 full of dramatic highs and lows. In February we bid farewell to long time Board Chair, Alice Thorp. Her passion and experience have been greatly missed, but we are extremely grateful for her continued support when we call on her for guidance. One of the most challenging events for the Day School occurred in May when our beloved director, Jackie Wilkins, died unexpectedly from an aneurysm. Jackie dedicated over 29 years of service to the Good Shepherd Day School and cared for and loved hundreds of children during that time. She is missed every day by teachers, parents and children, but her legacy of high quality childcare lives on at our school.

During this difficult time of transition, the quality of our staff was evident. When they wanted to cry and grieve, they smiled and played games with their classes, maintaining a "normal" environment for the children. They continued providing the same high quality standard of care that Jackie expected even in her absence. We are thankful to Nash Rocky Mount Schools for allowing their grief counselors to come and speak to our teachers and parents about how to answer their children's questions about Ms. Jackie. We also owe a great deal of thanks to Assistant Director Ann Dickens, Alice Thorp and Mother Betty for guiding us through this transition.





Shortly after Jackie's passing, the Good Shepherd Day School Advisory Board appointed Shawanda Jordan, Pre-K teacher at the time, to the position of Interim Director. Shawanda showcased exceptional leadership skills during a challenging time. In July the Advisory Board unanimously voted to offer her the permanent position of Day School Director. Shawanda holds an Associate Degree in Early Childhood Education and is scheduled to complete her Bachelor of Science in Educational Studies from Wesleyan College in 2014.

Good Shepherd teachers continue to pursue their education to ensure their skills meet or exceed those required by the state. In 2013 two lead teachers completed their Associate Degree in Early Childhood Education. The Good Shepherd Day School Advisory Board supports their efforts to return to school by ensuring we continue to apply for and receive funds from the T.E. A.C.H. scholarship program which pays for half of their classes and books; Good Shepherd Day School pays for the other half.

This past fall the Day School completed the State Licensing renewal process. The process includes monitoring of required files and documentation, environmental assessments, safety inspections and review of teacher and administrator education. The Day School will maintain its current 4 star rating and after Shawanda's degree completion in the spring should be eligible to receive a 5 star rating. We are extremely proud of all Day School staff for their performance this year!

Financially, the Day School continues to work hard to keep expenses to a minimum. This year presented some repair challenges. The Day School stove was replaced and the refrigerator and dishwasher required extensive repairs. However, we were able to cover those unexpected expenses by shifting money within the budget and using some of the money market funds that were set aside for just these types of unexpected expenses. Enrollment has climbed this year and continues to hold. We opened the second infant room this year and now have the capacity to accept 8 infants. We currently have 48 children enrolled, which is more than previous years averages.

### **Highlights of 2013**

- Jackie Wilkins presented at the Down East Partnership for Children's State of the Child Luncheon during the Week of the Young Child in April. She spoke of the changes in childcare standards throughout her 29 years of experience. Benton Moss, former Day School student, also spoke via video at the event of the importance of faith, family and faculty throughout a child's life.
- We participated in the Fun Run for Charities raising \$985.69.
- We participated in several Healthy Kids programs of the Down East Partnership for Children including NAPSACC (Nutrition and Physical Activity Self-Assessment for Childcare Centers) and Let's Move.

- We sponsored two Staff Development Days, one focused on increasing physical activity levels of children using Outdoor Learning Environments and the other allowed teachers an opportunity to prepare their classrooms for the star rating assessments.
- Day School parents participated in several work days assisting with projects and improvements of the building and grounds including painting, and the construction of a stage on the playground.
- We graduated 5 Pre-K students and sent them with well wishes off to Kindergarten.
- The 3, 4, and 5 year-old classes participated in monthly storytelling at Braswell Memorial Library.
- The Day School held its annual family fun day at Discovery Park playground with food, fun and games.
- At Thanksgiving, parents were invited to share a traditional thanksgiving lunch with their child.
- At Christmas, the school sponsored a tree for warmth to collect hats and gloves for those living at My Sister's House.



We are always looking to grow our Advisory Board. We need members to serve on the Board so if you are interested in serving on the Day School Advisory Board, or volunteering in our Day School, please contact Jamie Wilson at 252-904-8845 or via email [wilsonfamilyof3@gmail.com](mailto:wilsonfamilyof3@gmail.com) or Shawanda Jordan at 252-442-1092 or [gsdayschool1@gmail.com](mailto:gsdayschool1@gmail.com).

We also are grateful to our parishioners who graciously support us and welcome us each day into our/your church. How quiet these halls and classrooms would be without us! Over the last 55+ years, many children and families have come through these doors. Many have become members of our church and continue to bless us in so many other ways. As we continue to share our mission and outreach with our families and children, they become our ambassadors of love and goodwill. What better way to spread God's love.

Respectfully submitted,  
 Jamie Wilson  
 Chair

Day School Advisory Board Members: Eric Seale, Mary Tom Shannon, Grace Hamrick and Heather Hedgepeth

## **FINANCE COMMITTEE REPORT**

The Finance Committee is appointed by the Vestry. The current members are Al Hicks, Doug Harrison, Bill Walker and Louis Weeks. Virginia Turner, the Parish's Bookkeeper, assists the Committee. Interim Rectors, The Reverend Betty Glover and Dr. Cathy Deats provided direction, guidance and oversight.

### **2013 Results to 2013 Budget**

This year has been a year of fixed asset improvements and repairs. At the beginning of the year the HVAC system for the 1997 Parish Hall was replaced. Next was a new sound system. Then there were improvements to our security system, replacement of the louvers for the bell tower and finally termite damage repair in the library. The total cost of these expenditures was approximately \$100,000. We were fortunate to have several gifts and designated sources of money to provide the funding. We did experience a decrease in pledges and offerings which has occurred in previous years when we are without a permanent rector but not as much as in the past which is good. The total tithes and offerings decreased a little over \$49,000. The fundraisers this fall and winter brought in \$16,400 and an opportune benefit of the federal healthcare legislation resulted in the refund of \$5,388 in payroll taxes. Our operating expenses were lower this year and we used previously designated funds for the majority of our outreach expenses. We had some savings in other expense categories that when combined with the other items resulted in our having a small deficit of \$1,008 that we used prior year surpluses to cover.

***SOURCES AND USES OF FUNDS REPORT ON NEXT PAGE***



## **FINANCE COMMITTEE REPORT (CONTINUED)**

### **Day School**

The Day School has been an important component of ministry at Good Shepherd for many years. The staff and directors are aggressively committed to its well-being and have made many concessions while maintaining optimal competency. The Day School has made an amazing turnaround in the last several years. They went from having to borrow money to continue to operate in 2011 to having a surplus of cash of over \$30,000 in 2012 and \$3,953 for this year. They chose to make a gift to the family of Jackie Wilkins of \$5,000 this year from the surpluses.

### **Budget Process**

The Church's annual operating budget is based on analyses of operating and program support expenses and requests submitted to the Finance Committee by each Commission. Personnel staffing and compensation requests are submitted by the Vestry. The Finance Committee then prepares a proposed budget to present to the Vestry for review and approval. The Stewardship Campaign returned lower results for 2014 compared to 2013 which creates the need for additional funding such as a fundraiser at some point in time. Anyone that wishes to increase their pledge please let Virginia Turner know now so that we can plan accordingly. We are hopeful that now that a permanent rector has been hired that we will see an increase in pledges and gifts as in the past. We also continue to emphasize that it is essential to the Church's long-term financial health to achieve success with planned giving program for 2014 and beyond. These gifts when placed into our endowment fund create a lasting source of funding to provide vital support for our Church for many, many years into the future.

### **2012 Audit**

An audit of the 2012 financial statements of the Church and the Day School was conducted by Jimmy D. Stone, CPA, PA. through the use of a set of agreed upon procedures established by the Diocese. Mr. Stone's report revealed that we had no material items of noncompliance with the Diocese's recommended procedures. One of the many beneficial results of hiring an independent outside accountant to perform this function is to receive his suggested changes to areas of our existing procedures and policies. During 2014, the Finance Committee will develop an action plan, assign responsibility and set closure date targets for each recommendation.

### **Planned Giving**

This year the Church will be rolling out a planned giving program that will allow contributors to provide long-term future benefits to the Church through the building of our endowment fund. There are several tax-advantaged ways to accomplish this, and we will educate those interested in the best way to accomplish a lasting legacy gift to Good Shepherd.

Respectfully submitted,  
Louis Weeks, Treasurer

## **THE HOSPITALITY GUILD**

The Hospitality Guild assists with food prep for Wonderful Wednesday dinners, picnics, receptions and take out dinners to our elderly members. We focus on creating a welcoming church that strives to create a warm and welcoming community for everyone. In 2013, we hosted several receptions for incoming and outgoing clergy as well as two potluck lunches. We are always looking for new volunteers!

The Hospitality Guild helps with:

- Fellowship for everyone; members and guests
- Welcoming Guild which includes:
- Greeters on Sunday mornings who acknowledge guests and distribute gift bags
- Signage
- Brochures, nametags, stickers, magnets, newspaper listing, welcome board in parish hall, get to know new members
- Parish Events
- Receptions
- Picnics – is shared with Men’s Group
- Men’s Group – helps Hospitality Guild with larger events
- Sip n Dip Events – Sip n Dip parties are held once in the fall, winter and spring months. They are hosted by 3 people and are for all ages. The parties have been well-attended and great fun for everyone!

2013 members are Emily Bondy, Lisa & Bert Godwin, Cammy and Fred Hodges, Jeanne Shannon and Bill Walker.

The Heat & Serve volunteers are: Kate Arroyo, Rick Bennett, Ginger Elliot, Nancy Ferguson, Barbara Hicks, JoAnn Montgomery, Heather Murphy, Arlene Sherburne, Don Ulrich, Trish Weeks, and Boo White.

Respectfully submitted,  
Cammy Hodges, Convener/Leader

## **KNITTING GROUP**

In 2002, we began knitting for the Seamen's Church Institute's program Christmas at Sea for mariners. SCI, established in 1834, is a voluntary agency affiliated with the Episcopal Church that provides pastoral care, maritime education and legal advocacy services for the merchant marines. In November of this year we delivered over 160 items alone to this ministry.

Our group has grown since 2002; we added new members who meet with us weekly, and we have a few home knitters as well. We continue to make blankets for the newborns at Good Shepherd. We enjoy this as it warms our hearts to give these gifts to our little ones.

The shawls in the Tempie Griffin Booth Memorial Shawl basket are used almost every Sunday. We made these lovely hand-knitted shawls available to those who feel chilly in church.

In 2013, our membership increased and our production and scope increased as well. We produced and donated the following:

- 18 Seamen's Institute sets (hat, scarves, Vest)
- 20 separate pieces (helmets, scarves and hats)
- 17 sweaters for Third World Country Children
- 3 Crisis Ministry for homeless hat and scarves sets
- 10 Crisis Ministry for homeless hats
- 12 Children's Sweaters for the South Rocky Mount Church Clothes Closet
- 5 Hats for the South Rocky Mount Church Clothes Closet
- 4 Hat and Scarves sets for My Sister's House
- 2 Hats for My Sister's House
- 29 Scarves for My Sister's House
- 12 Cancer Hat and Scarf sets
- 29 Cancer Hats
- 8 Cancer Scarves
- 6 Baby blankets for newborns at Good Shepherd
- 14 Baby blankets for the Pregnancy Care Center
- 4 Lap robe/afghan for members of Good Shepherd

We meet every Wednesday at 11:00 a.m. in the church parlor. We welcome visitors and new members. If you would like to learn to knit we are very happy to teach you. If you'd like to knit at home from our supplies, we have directions for our projects.

Elsie Crisp, Chair

## **GOOD SHEPHERD'S MUSIC PROGRAM, 2013**

Approximately fifty parishioners make musical offerings as members of the Cherub Choir, the Alleluia Choir, the Good Shepherd Choir and the Good Shepherd Funeral Choir—with an age span of eighty years among participants. The Cherub, Alleluia and Good Shepherd choirs rehearse weekly September through May and the Good Shepherd Choir maintains a lighter rehearsal schedule throughout the summer months.

We always welcome new members in any of our choirs. To join a choir, call Lawrence Goering at 442-1134 ext. 224, or simply attend a rehearsal.

- ◆ The **Cherub Choir** is open to all children four years old through first grade and rehearses on Wednesdays from 5:00 p.m. to 5:30 p.m. This choir sings in worship several times each year and at the Mother's Day Dinner Theatre.
- ◆ The **Alleluia Choir** is open to all children in second through eighth grades (first grade with excellent reading ability) and rehearses on Wednesdays from 5:30 p.m. to 6:30 p.m. This choir sings in worship about fifteen times each year and at the Mother's Day Dinner Theatre.
- ◆ The **Good Shepherd Choir** is open to adults and high school students. This choir rehearses on Wednesdays from 7:30 p.m. to 9:00 p.m. and on Sunday mornings at 10:15 a.m. and sings at the 11:00 a.m. service each week. During the summer, the choir rehearses on Sunday mornings prior to the service. The choir also sings at additional services throughout the year such as Thanksgiving, Lessons and Carols, Christmas Eve, Ash Wednesday, Maundy Thursday, and Choral Evensongs.
- ◆ The **Good Shepherd Funeral Choir** is open to adults who are interested in helping lead hymns and service music at funerals. The choir usually rehearses for twenty to thirty minutes about an hour prior to funeral services.

*Music At Good Shepherd* is a series of special services and concerts offered throughout the year. The series is supported by **The Friends Of Music At Good Shepherd**—a group that has grown to more than seventy-five members. During the past several years, highlights of the series have included evensongs sung by the Good Shepherd Choir and guest choirs including the choir of the Saint James School (Maryland) and the Raleigh Convocation Choir, the annual Service of Nine Lessons and Carols sung by the Alleluia and Good Shepherd choirs, the annual Mother's Day Dinner Theatre, a concert by the North Carolina Baroque Orchestra, a concert by Elisabeth von Trapp, a concert by Svyati: a cello and organ duo from England, a concert by the choir of St. Ambrose Episcopal Church (Raleigh), a concert by internationally renowned trumpeter Edward Bach, and internationally renowned organist Dorothy Papadacos in concert and improvising to several silent films. The 2013-2014 series continues with a concert of chamber music by C.P.E. Bach, an evensong, Webster's *Missa Dorica*, and our annual Mother's Day Dinner Theatre. The offering from our annual service of Lessons and Carols raised funds for outreach ministries in our community.



The generous sharing of time, talent, and treasure by many parishioners makes our music program possible. In addition to those who are members of the choirs and the friends' organization, others contribute by cataloging and managing the music library, playing instruments in worship, helping publicize musical events, providing refreshments and dinners after choir rehearsals, and providing receptions after musical events.

Every member of the Congregation is a part of the music program through the singing of hymns, psalms, and service music. Thanks to all who help us sing God's praise at Good Shepherd.

Respectfully submitted,  
Lawrence Goering  
Organist, Choirmaster

*“When in our music God is glorified,  
and adoration leaves no room for pride,  
it is as though the whole creation cried Alleluia!”*

- F. Pratt Green  
(Hymnal, #420)

## **OUTREACH COMMISSION REPORT-2013**

Nourishing Our Neighbors' Bodies, Minds, and Spirits Through Education, Collaboration, and Action

The purpose of the Outreach Commission of The Church of the Good Shepherd is to provide opportunities for our congregation to lovingly serve, according to their passions and their abilities, people in need. We meet this purpose by being informed about efforts to address issues currently facing our community, educating the congregation about the needs of our community and beyond, empowering our members to make a difference where they see the need, and organizing and hosting activities and programs that fulfill this purpose.

In 2013, the Outreach Commission provided financial support to community Forganizations including My Sister's House, People Of Faith-Filling in the Gaps (POF-FIGS), United Community Ministries, and the Down East Partnership For Children's Wiliford Elementary playground initiative.

The Outreach Commission assumed responsibility for the operation of the Snack Bag Program. Bags were packed through partnership with UCM, a church-wide packing event, and the efforts of the church youth. Through the gifts and time contributed by parishioners, the Church of the Good Shepherd provided up to 70 bags a day each weekday to neighbors in need.

Respectfully submitted,  
The Outreach Commission

## **PASTORAL CARE COMMISSION REPORT**

### **Our Mission**

The Pastoral Care Commission of the Church of the Good Shepherd is a ministry of caring for one another. This is carried out by the clergy and a number of lay ministries. These pastoral ministries are intended to provide comfort, love, and support for those who are homebound, suffering from illness, mourning the death of a loved one, recovering from childbirth, or in any way unable to partake fully of our communal life together.

## **History**

The formation of the Pastoral Care Commission was called for by our former rector, Scott White, at his first annual meeting in December, 2004. Current members are Debbie Bonner, Louis Booth, Cheryl Coppedge, Jim Curtis, Gayle Edwards, Patience Ergish, Kelly Frohbose, Michele James, Angela Urquhart, Boo White, Ernest Wills, Sue Wilson, and Betty M. Glover, our Interim Rector.

## **Current Ministries**

Current ministries within this program are:

- Daily Prayers – coordinated by Tom Parker
- Clergy Visitation – coordinated by the Clergy
- Flower Delivery Ministry – coordinated by the group
- Lay Eucharistic Ministry – coordinated by Jim Curtis and the Rector
- Pastors' Aide Ministry – coordinated by group
- Encouragement Ministry – coordinated by Boo White

## **Summary of Ministry Activity**

There are approximately 125 volunteers involved in these ministries at various levels. This includes those leading and participating in the various Prayer Ministries, the Flower Delivery Ministry, the Lay Eucharistic Ministry, the Pastor's Aide Ministry, and the Encouragement Ministry.

**The Ministry of Prayer.** The first element of any ministry of pastoral care is the ministry of prayer. Parishioners on our prayer list are remembered during Morning Prayer offered four days each week and Compline which is read five days each week. In addition, our two Wednesday services and our three Sunday services remember these parishioners in prayer. While it is impossible to calculate the number of prayers offered for persons on our prayer lists and in our hearts during our services and in private devotions, we feel our prayers are of immeasurable importance.

Through the **Pastor's Aide Ministry**, calls, visits, and meals are provided when families are experiencing the stresses of normal life events such as illnesses, births, recovery from surgery, death, and other special circumstances. In 2013, parishioners provided meals for individuals suffering from illnesses, and for those who had deaths in the family. In addition, three funeral receptions were provided at the church. Nearly 80 volunteers are involved in this ministry.

**The Flower Delivery Ministry** has delivered altar flowers weekly (except for the penitential seasons of Advent and Lent when we don't use flowers on the altar) to people who are in the hospital, temporarily homebound, shut-in or sick. This ministry enables people who are not able to attend services to appreciate and enjoy the beautiful

arrangements created by our own Flower Guild each week as well as to receive a short visit which helps them continue to feel connected to our church community.

**The Lay Eucharistic Ministry** is an ancient ministry, revived from a common practice in the early church of taking the consecrated bread and wine home to those who could not be present at corporate worship. Lay Eucharistic Ministers are sent out from the Sunday services, taking the consecrated elements, prayers and readings for the day to parishioners unable to attend and who wish to partake in our Eucharistic life. In 2013, Lay Eucharistic Ministers have taken the Holy Eucharist on over 70 occasions to parishioners identified by the Rector, Assistant Rector and Interim Rector. These services have taken place in homes, hospitals, rehab centers, and nursing homes.

**The Encouragement Ministry** is a group of parishioners who provide encouragement and support for any individual and their loved ones on our church's prayer list through prayer, calls, and correspondence. At this time, seven parishioners participate in this ministry of encouraging those on our prayer list by writing notes and sometimes calling or visiting. In 2013, approximately 462 notes were written. The group meets the third Wednesday of each month to divide the names on the prayer list and get addresses. Additional participants are welcome and encouraged. These contacts let recipients know about our prayers on their behalf and of our concern and support for their current needs. The feedback from recipients of this ministry has been exceptionally positive.

**Meetings:**

The Pastoral Care Commission meets on the 2nd Sunday of each month at 12:15 p.m. For more information contact Jim Curtis, 919-280-1692, or email [curjime@aol.com](mailto:curjime@aol.com).

**Special circumstances:**

Because of the nature of our mission we ask that comments made at our meeting be kept in confidence. Please contact the church office to become a part of this group or if you have information to share with the commission.

Respectfully submitted,  
Jim Curtis

## STEWARDSHIP COMMISSION REPORT

### **Abundant Joy, Overflowing Generosity: 2 Corinthians 8:1-7**

*We want you to know, brothers and sisters, about the grace of God that has been granted to the churches of Macedonia; <sup>2</sup>for during a severe ordeal of affliction, their abundant joy and their extreme poverty have overflowed in a wealth of generosity on their part. <sup>3</sup>For, as I can testify, they voluntarily gave according to their means, and even beyond their means, <sup>4</sup>begging us earnestly for the privilege of sharing in this ministry to the saints— <sup>5</sup>and this, not merely as we expected; they gave themselves first to the Lord and, by the will of God, to us, <sup>6</sup>so that we might urge Titus that, as he had already made a beginning, so he should also complete this generous undertaking among you.*

*<sup>7</sup>Now as you excel in everything—in faith, in speech, in knowledge, in utmost eagerness, and in our love for you—so we want you to excel also in this generous undertaking.*

This year's Stewardship Commission consisted of Leigh Ulrich, Kate Arroyo, and Ron Sowers. The Commission voted to return to a Neighborhood campaign. We were blessed to have the following Neighborhood captains assisting with this year's campaign: Mary Tom Shannon, Don and Leigh Ulrich, Connie Lilley, Eric and Heather Seale, Lisa Godwin, Kelly and Fred Frohbose, Keith and Tricia Harris, Jim Ashby, Doug Harrison, Kate Arroyo, Cacky Daughtry, Cammy Hodges, Al Hicks, Ron Sowers, Stokes and Susan Suiter, Xena Markine-Morrison, Ivan Price, Jim Curtis, and Marion Stoga.

As of January 14, 2014, our pledges totaled \$351,843.46. This amount is \$18,043.82 less than the previous year's total. While the Stewardship Commission was disappointed with this loss, we still found reason to be thankful. We had 40 parishioners increase their pledge amount and 30 parishioners pledge for the first time. While we are grateful for the ones who did pledge, we still have individual packets that have not been returned. We also have some pledge cards that were returned without an amount included. While we understand that Stewardship Campaigns typically suffer during times of transition, we are hopeful that those who have not pledged will consider pledging and those who have chosen not to pledge will still be generous as the offering plates are passed each week.

While our last two Stewardship Campaigns have not been as prosperous as we had hoped, we are still a strong church. We will continue to be a place to believe, belong, and become. The unfortunate need for cuts is always a real possibility during lean Stewardship years. However, we are abundantly grateful for those who generously

contributed when the church had fundraisers this past year. We are optimistic that our parishioners will continue to be generous, as we have much needed fundraisers in 2014. We are also hopeful that as our church ends its time of transition, our upcoming Stewardship Campaign will prove to be more fruitful.

Respectfully Submitted,  
Leigh Ulrich, Stewardship Chair and Senior Warden

## **STEWARDSHIP TRUST REPORT**

The funds making up the Stewardship Trust continue to be managed by the Board of Trustees following the Standard & Poors Investment Policy Committee portfolio recommendations. The investments include Insured Certificates of Deposit and Exchange Traded Index Funds that provide diversification within the designated category. The Trust operates on a September 30<sup>th</sup> fiscal year in order that the Trustees can make the recommendation for appropriations for the coming Calendar Year in time for the Vestry to consider the allocation of funds in determining the new budget.

The Treasurer of the Trust compared the Standard and Poors 500 Index for September 2012 (1440.67) with September 2013 (1695.00) with the increase being 17.35%. A comparable calculation of the Stewardship Trust Fund shows that the Fund had a Total Return of 8.43%. This was in addition to a substantial gift under the Will of Elizabeth King. The total return to the Trust was affected by the larger than normal amount of Cash and Certificates of Deposit held during the year. The King bequest was not fully invested in the target allocations until the end of September, 2013. The Board determined that it was prudent to invest the additional funds in increments rather than invest the total amount at one time.

The distribution of funds to the Vestry during 2013 amounted to \$52,000 from the combined Endowment and the Spruill Funds. This was based on Five Percent (5%) of the three (3) year average value of the two funds.

The values as of September 30, 2013, the fiscal year end, were:

Endowment	\$1,120,784
Spruill Fund	379,098
Music Fund	<u>28,738</u>
TOTAL	\$1,528,620

During the year, the General Fund has been making regular payment on the five (5) year loan made to supplement other funds for the roof replacement of the 1928 building. The balance due on the loan as of September 30, 2013 was \$8,400. The 2014

interest on the loan will be 3.23%. The rate is determined annually by the prior fiscal year yield on the Trust's investment fund that has a comparable maturity.

The General Fund also returned the \$12,900 contribution made by the Trust to the Housing Fund for the benefit of a former Assistant to the Rector that was repaid by her during the year.

At its October meeting the Board approved a recommendation of allocation of funds to the General Fund of the Church for 2014 in the amount of \$60,000. This was based on Five Percent (5%) of the three (3) year average value of the Endowment and the Spruill Fund.

Stewardship Trustees: Boyd Harris, Bruce Daughtry, Caroline High, Frank Meadows, Leigh Ulrich, Louis Weeks, Lucy Rose, Ryan Bullard, Virginia Grochowski

## **WORSHIP COMMISSION REPORT**

### **Mission Statement**

The purpose of the Worship Commission is to establish and direct the times and manner in which the people of the Church of the Good Shepherd worship God.

Sunday morning Eucharistic services are held at 8:00, 9:00 and 11:00 a.m. during the academic year, and at 8:00 and 10:00 a.m. from mid-May to mid-September. Wednesday Communion services are celebrated at 7:30 a.m. and 12:10 p.m. There are lay readers and chalice bearers available for services every Sunday. The Wednesday services also have readers who serve on a rotating schedule. Daily Morning Prayer is offered at 7:30 a.m. four days a week, and the office of Compline is read Monday through Friday at the home of the reader.

Throughout the year, services of Holy Baptism, Confirmation, the Celebration and Blessing of a Marriage and the Burial of the Dead are performed as needed. Other notable services include the celebration of St. Francis Day, with the blessing of the animals, a Eucharistic service commemorating All Saints Day and a Thanksgiving Eve service. Two additional services of Evensong, one offered by a guest choir, and one sung by the adult choir of the church, are held in the spring of the year. The Church of the Good Shepherd provides the traditional observances on Ash Wednesday, Maundy Thursday, Good Friday and the Easter Vigil service. The Easter Vigil service begins at 6:00 a.m. Easter morning and is followed by a continental breakfast. The Candlelight Service of Lessons and Carols, held in the evening on the Third Sunday of Advent, has become a tradition.

In general, members of the Worship Commission are responsible for every aspect of worship at the Church of the Good Shepherd. The upcoming services are discussed at the monthly meeting. The Altar Guild representatives see to it that the altar, the chancel and the nave are adorned with the proper accoutrements, hangings and flowers. The organist/choir director lines up appropriate music, and he ensures that the musicians and choristers have thoroughly rehearsed the pieces. A member of the Worship Commission organizes liturgical schedules and issues them to the volunteers one month in advance. The acolyte master helps the well-trained acolytes during the service when necessary.

As questions and concerns regarding worship arise from people in the congregation, members of the Worship Commission discuss the issues and decide on the correct protocol for the situation. The Worship Commission strives to maintain the rich Episcopal traditions of the past, while looking to the future.

Members of the Worship Commission in 2013 included the following: The Reverend Betty Glover, Interim Rector, The Reverend Juliana Lindenberg, Assistant to the Rector, Lawrence Goering, Organist and Choir Director, Gail Jenkins, Frank Meadows, Howard Weeks, Pat Weeks, Kathy Wood and Jim Ashby, Vestry Liaison.

Respectfully submitted,  
Gail Jenkins



**THE 2013 REPORT OF EPISCOPAL CONGREGATIONS AND MISSIONS  
 ACCORDING TO CANONS I.6, I.7, AND I.17  
 (OTHERWISE KNOWN AS THE PAROCHIAL REPORT)**



Name of Congregation <b>Church of the Good Shepherd</b>		Diocese <b>North Carolina</b>	
Street Address 1 <b>231 N Church St</b>		City <b>Rocky Mount</b>	State <b>NC</b>
Street Address 2		Zip + 4 <b>27804-5404</b>	County <b>Nash</b>
Mailing Address 1 <b>231 N Church St</b>		City <b>Rocky Mount</b>	State <b>NC</b>
Mailing Address 2		Zip + 4 <b>27804-5404</b>	Phone # <b>252-442-1134</b>
Federal Tax ID # <b>56-0547506</b>	Congregation's Email address <b>office@goodshepherdrrmt.org</b>	Congregation's Web Address <b>https://www.goodshepherdrrmt.org</b>	

**Report Preparation**

Page 2 Prepared by ( <i>Print or type name</i> ) <b>The Rev. Dr. Cathy Deats</b>	Daytime Phone <b>908-500-2463</b>	Email Address
Page 3 Prepared by ( <i>Print or type name</i> ) <b>Louis Weeks</b>	Daytime Phone <b>252-908-5997</b>	Email Address

**Certified by the Clerk of the Vestry**

Certified by ( <i>Print or type name</i> ) <b>Barbara Hicks</b>	
Signature	Date <b>03/06/2014</b>

**Certified by Treasurer/Financial Officer**

Certified by ( <i>Print or type name</i> ) <b>Louis Weeks</b>	
Signature	Date <b>03/06/2014</b>

**Certified by Rector/Vicar/Person in Charge**

Certified by ( <i>Print or type name</i> ) <b>The Rev. Dr. Cathy Deats</b>	Daytime Phone <b>908-500-2463</b>	Email Address
Signature	Date <b>03/06/2014</b>	

**Vestry Approval**

Indicate date that your 2013 Parochial Report was approved by the Vestry or Bishop's Committee (Canon I.6.1)	Date <b>03/25/2014</b>
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**Membership, Attendance and Services of the Reporting Congregation**

<b>Using Last Year's Report:</b>		Using the 2012 Parochial Report, record the Number of Baptized Members Reported as of December 31, 2012. (See your 2012 Parochial Report, Box M12)	
Active Baptized Members of the Reporting Congregation Reported Last Year	Members Reported Last Year = M12.	505	

**Using the Register of Church Membership and Rites:**

During the Report Year	1. <b>Increases during year:</b> All members added to the baptized members section of your congregation's Membership Register during 2013 by: baptism, confirmation/reception, or transfer; and those persons restored from inactive status, or not counted in last year's membership count.		
Increases in Membership	Total Increases = 1.	12	
Decreases in Membership	2. <b>Decreases during year:</b> All baptized members lost by death, transferred to another congregation, removed to inactive status in the Register of Church Membership and Rites, removed for other reasons, or not removed from last year's membership count.		
	Total Decreases = 2.	21	
Active Baptized Members of the Reporting Congregation At Year-End	M13: Add the increases entered in Box 1 to Box M12. Then subtract the decreases entered in Box 2 for the total active membership as of December 31, 2013		
	Total Active Baptized Members (end of report year) = M13.	496	
Communicants in Good Standing of the Reporting Congregation	3. <b>All communicants in good standing:</b> All baptized members of the reporting congregation, who "have received Holy Communion at least three times during the preceding year" and are faithful "in corporate worship, unless for good cause prevented," and "in working, praying, and giving for the spread of the Kingdom of God."		
	All communicants (adults and youth) in good standing = 3.	490	
Youth in Good Standing	4. Those communicants in good standing (counted on line 3) who are under age 16.		
	Communicants in good standing who are under age 16 = 4.	88	
Others Active	5. <b>Others who are active</b> whose baptisms are not recorded in the Parish Register, or in another Episcopal congregation.		
	Others = 5.	43	

**Using the Service Register:**

Average Sunday Attendance for 2013	6. <b>Sunday (&amp; Saturday Evening) Attendance:</b> Divide total Sunday attendance by number of Sundays.		
	Average Sunday Attendance = 6.	152	
Easter Attendance in 2013	7. <b>Easter Sunday Attendance</b>		
	(7)	278	

**Sacraments & Services:**

Number of Holy Eucharists Celebrated During 2013	8. Total Sunday & Saturday Evening Eucharists	(8)	135
	9. Total Weekday Eucharists	(9)	91
Daily Offices and Other Services Held During 2013	10. Total Private Eucharists	(10)	24
	11. Daily Offices Held on Sunday	(11)	3
	12. Daily Offices Held on Weekdays	(12)	90
	13. Marriages conducted in 2013	(13)	2
	14. Burials conducted in 2013	(14)	8

**Using the Register of Church Membership and Rites:**

Baptisms in 2013	15. Baptisms 16 years and older	(15)	0
	16. Baptisms under 16 years of age	(16)	6
Confirmations in 2013	17. Confirmations 16 years and older	(17)	0
	18. Confirmations under 16 years of age	(18)	0
Received in 2013	19. Received by a bishop	(19)	0

**Education:**

Children and Youth	20. Total Church School Students Enrolled	(20)	137	
Adult Education	21. Do you have any regular Sunday or weekday adult education program(s)?	Yes	<input checked="" type="checkbox"/>	No <input type="checkbox"/>

**Stewardship and Financial Information of the Reporting Congregation**

<b>Giving Information for 2013 :</b>			
Number of Pledges	1.	Number of signed pledge cards for 2013 -report year	(1) 151
Total \$ Pledged	2.	Total dollar amount pledges for 2013-report year	(2) \$369,887
<b>Report of Revenues and Expenses for 2013 :</b>			
Operating Revenues	3.	Plate offerings, pledge payments & regular support	(3) \$396,126
	4.	Money from investments used for operations in 2013	(4) \$50,672
	5.	Other operating income, including unrestricted gifts & restricted gifts used for operations, & contributions from congregation's organizations	(5) \$272
	6.	Unrestricted bequests used for operations	(6) \$0
	<b>Subtotal Normal Operating Income (3 + 4 + 5 + 6) = A</b>		<b>\$447,070</b>
	7.	Assistance from diocese for operating budget	(7) \$0
<b>Total Operating Revenues (A + 7) = B</b>		<b>\$447,070</b>	
Non-Operating Revenues	8.	Funds received for capital projects	(8) \$2,595
	9.	Additions to endowment, & other investment funds	(9) \$370,383
	10.	Contributions & grants for congregation based outreach & mission programs	(10) \$0
	11.	Funds for transmittal to other organizations	(11) \$15,813
	<b>Subtotal Non-Operating Revenues (8 + 9 + 10 + 11) = C</b>		<b>\$388,791</b>
<b>Total All Revenues (B + C) = D</b>		<b>\$835,861</b>	
Operating Expenses	12.	To diocese for assessment, apportionment, or fair share	(12) \$51,254
	13.	Outreach from operating budget	(13) \$400
	14.	All other operating expenses	(14) \$395,415
	<b>Subtotal Operating Expenses (12 + 13 + 14) = E</b>		<b>\$447,069</b>
Non-Operating Expenses	15.	Major improvements & capital expenditures	(15) \$109,169
	16.	Expense for congregation's outreach & mission	(16) \$230
	17.	Funds contributed to Episcopal seminaries	(17) \$0
	18.	Funds transmitted to other organizations	(18) \$28,054
	<b>Subtotal Non-Operating Expenses (15 + 16 + 17 + 18) = F</b>		<b>\$137,453</b>
<b>Total All Expenses (E + F) = G</b>		<b>\$584,522</b>	
<b>At Year-End:</b>			
As of December 31, 2013	19.	Total cash in all checking & passbook savings accounts	(19) \$102,508
	20.	Total investment at market value (not including cash reported in line 19)	(20) \$1,725,457

**Priest(s) Serving this Congregation**

Last name of Rector, Vicar, Dean, Priest-in-charge or interim <b>1. Glover</b>	First Name <b>Betty</b>	Middle Name <b>Marie</b>
Title of position <b>Interim (rector, vicar, dean, priest)</b>	Year Ordained <b>2007</b>	Diocese of canonical residence <b>Kansas</b>
Employment status at this congregation: <input checked="" type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Non-stipendiary	Year called to this congregation: <b>2012</b>	Church Pension Status <input checked="" type="checkbox"/> Active <input type="checkbox"/> Retiree <input type="checkbox"/> Non-active

Last name of associate priest, assisting priest or curate <b>2. Lindenberg</b>	First Name <b>Juliana</b>	Middle Name <b>Taylor</b>
Title of position <b>Assistant Rector</b>	Year Ordained <b>2011</b>	Diocese of canonical residence <b>North Carolina</b>
Employment status at this congregation: <input checked="" type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Non-stipendiary	Year called to this congregation: <b>2011</b>	Church Pension Status <input checked="" type="checkbox"/> Active <input type="checkbox"/> Retiree <input type="checkbox"/> Non-active

Last name of associate, assisting or other priest <b>3. Huacani</b>	First Name <b>Amy</b>	Middle Name
Title of position <b>Assistant Rector</b>	Year Ordained <b>2006</b>	Diocese of canonical residence <b>North Carolina</b>
Employment status at this congregation: <input type="checkbox"/> Full time <input checked="" type="checkbox"/> Part time <input type="checkbox"/> Non-stipendiary	Year called to this congregation: <b>2013</b>	Church Pension Status <input checked="" type="checkbox"/> Active <input type="checkbox"/> Retiree <input type="checkbox"/> Non-active

Last name of associate, assisting or other priest	First Name	Middle Name
Title of position	Year Ordained	Diocese of canonical residence
Employment status at this congregation: <input type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Non-stipendiary	Year called to this congregation:	Church Pension Status <input type="checkbox"/> Active <input type="checkbox"/> Retiree <input type="checkbox"/> Non-active

Supply priest     Deacon     Lay Leader     Other \_\_\_\_\_

**Deacon(s) Serving this Congregation**

Last name of Deacon <b>1. Anderson</b>	First Name <b>Louise</b>	Middle Name
<input checked="" type="checkbox"/> Deacon (Vocational) <input type="checkbox"/> Transitional Deacon	Year Ordained <b>2005</b>	+

Last name of Deacon	First Name	Middle Name
<input type="checkbox"/> Deacon (Vocational) <input type="checkbox"/> Transitional Deacon	Year Ordained	+

**Name(s) of other congregation(s) currently served by these priests (if any)**

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**Explanation of Unique or Unusual Clergy Situation:**

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