



The Church of the Good Shepherd

Vestry Meeting
May 21, 2019 6:30 p.m.

Missional Church Statement

Institutional maintenance is a necessary, but ultimately secondary, function of a congregation. If souls are not transformed and the world is not healed, the congregation fails no matter what the treasurer reports... Decisions not growing out of prayer and Bible study and worship will be less likely to sustain and nourish the parish as it seeks to carry out its primary mission in obedience to the Holy Spirit.¹

Group Norms

- Read what's emailed in advance (reports/minutes) and come prepared with any questions/comments
- Don't have side conversations – listen when others are speaking
- Stay on topic
- Speak up during the meeting (don't wait until the parking lot)
- Direct parishioners' feedback "appropriately" so they're heard

I. Evening Prayer (6:30 p.m.)

II. Opening (6:40 p.m.)

- a. Approval of April 9th minutes (emailed)
- b. Review "Missional Church Statement" and "Group Norms"

III. Focus Topic: 1924 Day School Repairs/Improvements Tour

- a. Tour (6:45 p.m.)
- b. Bible Study (7:05 p.m.)
- c. Day School report (7:25 p.m.)

IV. Other Reports (7:40 p.m.)

- a. Finance (emailed)
- b. Buildings and Grounds (emailed)
- c. Christian Formation (emailed)
- d. Outreach

V. Misc. from Rector and Wardens (7:50 p.m.)

- a. Bookkeeper
- b. Vestry counters
- c. Parking
- d. Carlton House
- e. Pledge notes

VI. Compline (7:55 p.m.)

VII. Adjourn (8:00 p.m.)

Upcoming Meetings

June 18th (topic: fundraising)

August 23rd (topic: volunteers and committee/commission activity)

¹ Randolph Ferebee, *Cultivating the Missional Church: New Soil for Growing Vestries and Leaders* (New York, NY: Church Publishing, 2012) 19, 3-4.

Church of the Good Shepherd Vestry Meeting Minutes

May 21, 2019 6:30p.m.

Present: Mary Palmer, Eric Seale, Becky Bryan, Jeanette Belfield, Jim Curtis, Cheryl Coppedge, Albert Ervin, Catie Roche, Melissa Whitley, Will Haley, Matt Johson, Jon Colsten (Treasurer), Lisa Godwin (Vestry Clerk)

Absent: Tommy Moore, Gary Williams

Opening: The Vestry began with Evening Prayer. The minutes from the April meeting were approved.

Focus Topic: The Vestry reviewed the Mission Statement and Group Norms. The Vestry took a tour of the 1924 Day School building to review the recent repairs and improvements. After the tour, the Day School repair/improvement budget was discussed. **A motion was made by Mary Palmer to approve the proposal from Pemberton for the repairs needed to the day school. Motion passed.**

Bible Study: The Vestry used this time reading and reflecting on Proverbs 3:1-7.

Committee Reports: An upcoming Bible Study for the Fall was discussed for Adult Education.

Finance: Jon Colston presented the Vestry with the Treasurer's report. The stock market reaction and how it performs for the 2nd half of 2019 will influence our bottom line at the end of the year.

Rector's Report: Matt updated the Vestry on the retirement of Virginia Turner, Bookkeeper. She will be retiring at the end of May but will continue to help as needed while we look for a replacement. A gift and pay rate for Virginia for the extra hours she works after her retirement were discussed.

Parking lot issues with The Event Center were discussed. The rodent issue at the Carleton House was also discussed.

The Vestry will be given note cards to write thank you notes to parishoners for their pledges.

Reports Submitted in Writing: Finance. Buildings and Grounds, Christian Formation

Closed with Compline; Adjourned at 8:45 P.m.

Proverbs 3:1-7

- ¹ My child, do not forget my teaching,
but let your heart keep my commandments;
- ² for length of days and years of life
and abundant welfare they will give you.
- ³ Do not let loyalty and faithfulness forsake you;
bind them around your neck,
write them on the tablet of your heart.
- ⁴ So you will find favor and good repute
in the sight of God and of people.
- ⁵ Trust in the LORD with all your heart,
and do not rely on your own insight.
- ⁶ In all your ways acknowledge him,
and he will make straight your paths.
- ⁷ Do not be wise in your own eyes;
fear the LORD, and turn away from evil.

Keeping the Law of Israel often created a doctrine of rewards and punishments, “loyalty and faithfulness” were also qualities God showed to his people.

- Which of these things is stronger in your congregation’s life: doing things “the traditional right way” (laws) or risking something quite new or different to perhaps better fit the situation (faithfulness)?
- Which is more important?
- Based on your own experience, what makes people tend to “rely on their own insight” or be “wise in their own eyes”?

PROPOSAL

N. C. HVAC/Plbg License
#615

from

N. C. Elect License
#3031U

PEMBERTON, INC.

3541 S. Church St. - Rocky Mount, NC 27803
P. O. Box 1418, Rocky Mount, NC 27802-1418
Phone: 252-977-1813 - Fax: 252-977-9339

May 16, 2019

Church of Good Shepherd
Attn: Emily Haley
231 N Church St
Rocky Mount, NC 27804
ehaley@goodshepherdmt.org

Installation: Miscellaneous work
per below

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We are pleased to quote the above installation as follows:

- (1) Furnish and install cabinet with hand sink, pump box, necessary piping, 2nd floor room, across hall from janitors closet
\$3,675.00
- (2) Same description as previous at 2nd floor location room beside restroom.
\$3,675.00
- (3) Furnish and install single water cooler, 2nd floor hallway next to janitors closet, with bottle filling station.
\$2,349.00
- (4) Furnish and install wall hydrant on boiler room wall next to playground. Tie in water piping at water heater location.
\$1,878.00

Our Price for the material, tax, and services as listed above _____
DOLLARS \$ _____

payable as follows: _____

All work shall be installed in a workmanlike manner. Any alterations or deviation from the below price will become an **EXTRA CHARGE**. A finance charge of **1 1/2%** per month will be charged on all accounts **PAST DUE**. All materials shall remain the property of Pemberton, Inc. until such time payment is made in full. This quote is good for 30 Days.

Accepted: _____
Date: _____

PEMBERTON, INC.
By: _____

The Church of the Good Shepherd
Treasurer's Report
May 21, 2019

- We have had a couple of stock gifts over the last month that have helped boost cash flow in the general fund.
- Bills for health insurance, electrical work and Vestry retreat were approved.
- The Vestry has the ability to request additional funds (approx. \$14,000) from the Stewardship Trust without breaching the 5% withdrawal rate on a rolling 3- year average.
- The Stock market reacted poorly to news of a breakdown between U.S. and china on anticipated trade deal.
- Our longtime and valued bookkeeper, Virginia Turner is retiring, and we have started the process of locating her replacement.



Jonathan D. Colston
Treasurer

**Church of the Good Shepherd
 Balance Sheet Report
 April 2019**

Accounts

Assets		
Cash & Investments		
Church Cash & Investments		
1-1001 - Petty Cash	130.00	
1-1018 - Church Checking - 1st Carolina	40,632.21	
1-1019 - Money Market - 1st Carolina	20,788.71	
1-1021 - Rector's Discretionary Checking-FCB	1,063.56	
Total Church Cash & Investments	62,614.48	
Stewardship Trust Investments		
4-1002 - Stewardship Trust	1,642,191.25	
4-1003 - Spruill Trust	327,535.89	
4-1008 - Music Funds	25,128.83	
Total Stewardship Trust Investments	1,994,855.97	
Total Cash & Investments		2,057,470.45
Receivables		
1-1010 - Sales Tax (State)	3,628.98	
Total Receivables		3,628.98
Property and Equipment		
1-9995 - Equipment	18,310.57	
1-9996 - Building Improvements	235,998.45	
1-9997 - Church Building	6,864,000.00	
1-9998 - Land	174,010.00	
Total Property and Equipment		7,292,319.02
Total Assets		9,353,418.45

Liabilities, Fund Balances, & Restricted Funds		
Liabilities		
1-2011 - Disability Insurance	33.90	
1-2052 - Note Payable - Stewardship Trust	14,600.00	
Total Liabilities		14,633.90
Fund Balances		
Designated Funds		
Buildings and Grounds		
1-3013 - Building Upkeep & Maintenance	26,090.00	
Total Buildings and Grounds	26,090.00	
Worship		
1-2888 - Friends of Music	15,912.82	
1-2890 - Flower Guild	6,500.83	
1-2930 - Altar Guild Fund	2,451.93	
1-2941 - Worship Designated Fund	90.75	
1-2948 - Church Prints	100.00	
Total Worship	25,056.33	
Outreach		
1-2939 - Outreach Designated Fund	854.61	
1-2993 - Designated Disaster Relief Outreach	450.00	
Total Outreach	1,304.61	
Pastoral Care		
1-2995 - Endowed Discretionary Fund	11,365.99	
1-3005 - Transactions Rector's Discretionary	1,063.56	
Total Pastoral Care	12,429.55	
Other Church Funds		
1-2935 - Memorial Gifts	18,815.48	
1-2970 - Bert Godwin Scholarship Fund	1,540.00	
1-2994 - Columbarium Fund	41,139.78	
Total Other Church Funds	61,495.26	
Total Designated Funds		126,375.75

Buildings, Land & Improvements		
1-2983 - Real Estate Holdings	7,243,710.14	
Total Buildings, Land & Improvements	<u>7,243,710.14</u>	
Stewardship Endowment Trust		
Stewardship Trust		
4-2933 - Jenkin's Memorial	12,930.00	
4-2984 - Principal Restricted Discretionary	1,000.00	
4-2987 - V/ A Thorpe Fund	6,650.03	
4-2989 - J/ I Thorpe Fund	9,496.64	
4-2990 - Moye Fund	5,048.16	
4-2996 - Unrealized gains/losses(Shep. Call)	(111,582.19)	
4-2998 - Memorial Fund	1,718,648.61	
Total Stewardship Trust	<u>1,642,191.25</u>	
Spruill Trust		
4-2985 - Spruill Trust	327,535.89	
Total Spruill Trust	<u>327,535.89</u>	
Music Funds		
4-2881 - Kroncke Music Memorial	13,818.39	
4-5963 - Cooper Music Endowment	11,310.44	
Total Music Funds	<u>25,128.83</u>	
Total Stewardship Endowment Trust	<u>1,994,855.97</u>	
Excess Cash Received	(26,157.31)	
Total Fund Balances and Excess Cash Received		9,338,784.55
Restricted Funds		
Total Temporary Restricted	0.00	
Total Restricted Funds		0.00
Total Liabilities, Fund Balances, & Restricted Funds		<u>9,353,418.45</u>

Church of the Good Shepherd
Vestry Report - Year to Year
Funds: Church Operating Fund, Building, Land and Improvements
January to April 2019

Accounts	Annual Budget (This Year)	YTD Actual (This Year)	% of Annual Budget Used (This Year)	Annual Budget (Last Year)	YTD Actual (Last Year)	% of Annual Budget Used (Last Year)
Revenues						
Tithes and Offerings						
1-4000 - Current Year Pledges	334,000.00	119,729.92	35.85 %	332,000.00	126,888.06	38.22 %
1-4001 - Prior Year Pledges	8,000.00	0.00	0.00 %	10,500.00	16,630.00	158.38 %
1-4004 - General Fund Unpledged	38,000.00	7,182.38	18.90 %	35,000.00	9,312.50	26.61 %
1-4005 - Plate Offerings	7,000.00	2,320.80	33.15 %	6,500.00	3,158.07	48.59 %
Total Tithes and Offerings	387,000.00	129,233.10	33.39 %	384,000.00	155,988.63	40.62 %
Other Revenues						
1-4007 - Reimbursements	20.00	52.40	262.00 %	20.00	9.50	47.50 %
1-4119 - Investment Income	900.00	164.50	18.28 %	1,400.00	364.25	26.02 %
Total Other Revenues	920.00	216.90	23.58 %	1,420.00	373.75	26.32 %
Transfers /Balance Sheet Funds						
1-4012 - Endowment Income	75,000.00	37,500.00	50.00 %	75,000.00	37,500.00	50.00 %
1-4014 - Transfers from other Funds	19,300.00	0.00	0.00 %	15,068.00	0.00	0.00 %
Total Transfers /Balance Sheet Funds	94,300.00	37,500.00	39.77 %	90,068.00	37,500.00	41.64 %
Total Revenues	482,220.00	166,950.00	34.62 %	475,488.00	193,862.38	40.77 %
Expenses						
Personnel						
1-5002 - Clergy SECA	5,920.26	1,973.32	33.33 %	5,920.00	1,973.32	33.33 %
1-5004 - Continuing Education	1,500.00	874.55	58.30 %	1,500.00	1,265.37	84.36 %
1-5103 - Miscellaneous Personnel	60.00	0.00	0.00 %	62.00	0.00	0.00 %
1-5104 - Travel for Deacon	2,000.00	908.11	45.41 %	0.00	0.00	0.00 %
1-5402 - Nursery Workers	4,200.00	1,620.00	38.57 %	4,200.00	1,618.75	38.54 %
1-6001 - Church Salaries	173,801.14	58,978.83	33.93 %	185,606.00	62,002.40	33.41 %
1-6002 - Housing	26,000.00	8,666.68	33.33 %	26,000.00	8,666.68	33.33 %
1-6003 - Pension	20,080.11	6,693.36	33.33 %	20,080.00	6,656.47	33.15 %
1-6004 - Life Health and Disability Insurance	37,978.68	13,398.72	35.28 %	37,908.00	12,401.54	32.71 %
1-6005 - Travel	1,200.00	0.00	0.00 %	1,200.00	0.00	0.00 %
1-6006 - Payroll Taxes Payable	10,239.69	3,324.62	32.47 %	11,074.00	3,556.59	32.12 %
1-6007 - Supply Priests	1,000.00	0.00	0.00 %	5,200.00	0.00	0.00 %
1-6010 - Payroll Expenses	500.00	126.60	25.32 %	945.00	169.54	17.94 %
1-6113 - Sexton Expense Reimbursement	11,755.38	3,775.30	32.12 %	10,334.00	2,220.51	21.49 %
1-6116 - Rector's Business Expense	500.00	86.61	17.32 %	500.00	234.87	46.97 %
Total Personnel	296,735.26	100,426.70	33.84 %	310,529.00	100,766.04	32.45 %
Church Commissions						
Buildings and Grounds						
1-5300 - Building Maintenance and Repairs	9,000.00	6,841.11	76.01 %	8,000.00	3,549.22	44.37 %
1-5303 - Cleaning Supplies	2,000.00	1,527.00	76.35 %	2,000.00	452.53	22.63 %
1-5305 - Grounds	3,500.00	5,410.00	154.57 %	3,500.00	1,460.00	41.71 %
1-5308 - Bldg. & Grounds-Capital Maintenance	0.00	5,104.08	0.00 %	0.00	11,396.58	0.00 %
Total Buildings and Grounds	14,500.00	18,882.19	130.22 %	13,500.00	16,858.33	124.88 %
Christian Education						
1-5400 - Youth Ministries	1,200.00	581.76	48.48 %	1,000.00	(245.49)	0.00 %
1-5401 - Children & Family Ministry	900.00	438.35	48.71 %	800.00	204.73	25.59 %
1-5403 - Vacation Bible School	0.00	(555.00)	0.00 %	0.00	0.00	0.00 %
1-5405 - Adult Education	400.00	92.24	23.06 %	400.00	(145.74)	0.00 %
1-5406 - Miscellaneous Christian Education	400.00	36.66	9.16 %	400.00	219.29	54.82 %
1-5805 - Spruill Fund Scholarships	2,000.00	0.00	0.00 %	2,000.00	0.00	0.00 %
Total Christian Education	4,900.00	594.01	12.12 %	4,600.00	32.79	0.71 %

Accounts	Annual Budget (This Year)	YTD Actual (This Year)	% of Annual Budget Used (This Year)	Annual Budget (Last Year)	YTD Actual (Last Year)	% of Annual Budget Used (Last Year)
Worship						
1-5500 - Worship -General Expenses	800.00	339.14	42.39 %	1,000.00	230.03	23.00 %
1-5501 - Music- General Expenses	1,500.00	51.69	3.45 %	1,800.00	26.27	1.46 %
1-5502 - Music Personnel	3,000.00	250.00	8.33 %	3,000.00	475.00	15.83 %
1-5503 - Instrument Maintance	1,600.00	499.89	31.24 %	1,500.00	532.40	35.49 %
1-5504 - Altar Guild	1,500.00	374.37	24.96 %	1,500.00	352.08	23.47 %
Total Worship	8,400.00	1,515.09	18.04 %	8,800.00	1,615.78	18.36 %
Parish Life						
1-5600 - Parish Life-General Expenses	2,000.00	283.76	14.19 %	3,000.00	1,087.87	36.26 %
Total Parish Life	2,000.00	283.76	14.19 %	3,000.00	1,087.87	36.26 %
Stewardship						
1-5700 - Pledge Campaign Expenses	500.00	0.00	0.00 %	500.00	0.00	0.00 %
Total Stewardship	500.00	0.00	0.00 %	500.00	0.00	0.00 %
Outreach						
1-5800 - Outreach -General Expenses	2,500.00	566.25	22.65 %	5,000.00	922.18	18.44 %
1-5811 - Snackbag Program	4,000.00	713.24	17.83 %	2,250.00	1,249.93	55.55 %
1-5818 - Outreach - GS Day School	0.00	15,500.00	0.00 %	0.00	0.00	0.00 %
Total Outreach	6,500.00	16,779.49	258.15 %	7,250.00	2,172.11	29.96 %
Total Church Commissions	36,800.00	38,054.54	103.41 %	37,650.00	21,766.88	57.81 %
Operating & Program Support						
1-5005 - Miscellaneous Expenses	600.00	268.97	44.83 %	500.00	248.10	49.62 %
1-5900 - Insurance	35,500.00	7,926.25	22.33 %	32,500.00	7,318.50	22.52 %
1-5901 - Utilities	46,000.00	15,613.80	33.94 %	45,515.00	16,068.73	35.30 %
1-5902 - Telephone	5,500.00	1,958.48	35.61 %	5,200.00	1,747.69	33.61 %
1-5903 - Kitchen Supplies	250.00	9.28	3.71 %	250.00	109.34	43.74 %
1-5904 - Equipment /Technical exp/support	14,000.00	4,771.95	34.09 %	11,000.00	6,292.00	57.20 %
1-5905 - Stationery and Printing	2,500.00	651.91	26.08 %	2,500.00	902.83	36.11 %
1-5906 - Office Supplies	1,300.00	236.61	18.20 %	1,200.00	424.57	35.38 %
1-5907 - Postage	2,000.00	1,093.01	54.65 %	2,000.00	714.00	35.70 %
1-5908 - Audit/Professional Fees	2,000.00	0.00	0.00 %	2,000.00	0.00	0.00 %
1-5909 - Vestry Retreat	300.00	1,280.99	427.00 %	300.00	0.00	0.00 %
1-5910 - Convention Expenses	1,500.00	1,199.38	79.96 %	1,200.00	1,084.16	90.35 %
1-5911 - Advertising	2,000.00	1,559.00	77.95 %	1,900.00	1,698.37	89.39 %
1-5912 - Solid Waste/Recycling	400.00	175.08	43.77 %	112.00	149.44	133.43 %
1-5915 - Bank Service Charges	1,500.00	652.67	43.51 %	600.00	660.84	110.14 %
1-5916 - Less Day School Audit Reimbursement	0.00	0.00	0.00 %	(500.00)	0.00	0.00 %
1-5917 - Less Day School W. Comp. Reimburs.	(3,000.00)	0.00	0.00 %	(3,000.00)	0.00	0.00 %
1-5918 - Less Day School Reimbursement	0.00	0.00	0.00 %	(27,600.00)	(9,200.00)	0.00 %
1-5919 - Interest Expense	500.00	283.00	56.60 %	500.00	273.00	54.60 %
1-6009 - Cleaning Service	600.00	700.00	116.67 %	2,119.00	2,118.67	99.98 %
Total Operating & Program Support	113,450.00	38,380.38	33.83 %	78,296.00	30,610.24	39.10 %
Diocesan Support						
1-7000 - Fair Share	51,000.00	16,245.69	31.85 %	51,100.00	17,033.40	33.33 %
Total Diocesan Support	51,000.00	16,245.69	31.85 %	51,100.00	17,033.40	33.33 %
Total Expenses	497,985.26	193,107.31	38.78 %	477,575.00	170,176.56	35.63 %
Net Total	(15,765.26)	(26,157.31)	0.00 %	(2,087.00)	23,685.82	0.00 %

CHURCH OF THE GOOD SHEPHERD DAY SCHOOL
Analysis of Revenues & Expenses -Vestry
January to April 2019

Accounts	Annual Budget (This Year)	YTD Actual (This Year)	% of Annual Budget Used (This Year)	Annual Budget (Last Year)	YTD Actual (Last Year)	% of Annual Budget Used (Last Year)
Revenues						
Tuition and Fees						
2-4000 - SCHOOL TUITION	369,720.00	106,109.87	28.70 %	384,540.00	106,677.88	27.74 %
2-4004 - REGISTRATION	550.00	330.00	60.00 %	330.00	495.00	150.00 %
2-4010 - SUPPLY FEE	3,475.00	1,731.25	49.82 %	3,100.00	2,321.75	74.90 %
Total Tuition and Fees	373,745.00	108,171.12	28.94 %	387,970.00	109,494.63	28.22 %
Grants and Other Programs						
2-4005 - T.E.A.C.H REIMBURSEMENT	0.00	0.00	0.00 %	1,500.00	0.00	0.00 %
2-4006 - FOOD PROGRAM REIMBURSEMENT	13,000.00	0.00	0.00 %	26,000.00	4,890.96	18.81 %
2-4017 - FEED-DEPC Food Grant	1,000.00	150.00	15.00 %	0.00	0.00	0.00 %
Total Grants and Other Programs	14,000.00	150.00	1.07 %	27,500.00	4,890.96	17.79 %
Fundraisers						
2-4007 - FUND RAISING	3,500.00	0.00	0.00 %	1,500.00	1,423.00	94.87 %
2-4016 - Annual Campaign/Abundant Gifts	1,000.00	2,110.00	211.00 %	1,000.00	168.00	16.80 %
Total Fundraisers	4,500.00	2,110.00	46.89 %	2,500.00	1,591.00	63.64 %
Other Income						
2-4008 - OTHER INCOME	1,500.00	3.32	0.22 %	500.00	4,799.19	959.84 %
2-4009 - TEACHER APPRECIATION	0.00	0.00	0.00 %	0.00	121.00	0.00 %
2-4012 - Outreach - Good Shepherd	0.00	15,500.00	0.00 %	0.00	0.00	0.00 %
Total Other Income	1,500.00	15,503.32	1033.55 %	500.00	4,920.19	984.04 %
Total Revenues	393,745.00	125,934.44	31.98 %	418,470.00	120,896.78	28.89 %
Expenses						
PERSONNEL						
2-5200 - SEXTON SALARY	21,840.00	6,939.70	31.78 %	21,008.50	7,531.35	35.85 %
2-5201 - DAY SCHOOL SALARIES	301,686.25	107,728.57	35.71 %	286,742.50	91,531.84	31.92 %
2-5202 - FICA PAYABLE	23,079.00	8,233.13	35.67 %	21,935.80	7,002.18	31.92 %
2-5204 - STAFF DEVELOPMENT	2,500.00	189.00	7.56 %	1,000.00	308.97	30.90 %
2-5205 - PAYROLL EXPENSES	2,500.00	443.95	17.76 %	1,100.00	497.75	45.25 %
2-5206 - TRAVEL	150.00	40.00	26.67 %	960.00	46.33	4.83 %
2-5207 - SEXTON PAYROLL TAX EXPENSE	1,670.76	530.90	31.78 %	1,607.15	576.15	35.85 %
2-5208 - SEXTON EXPENSE REIMBURSEMENT	(11,755.38)	(3,775.30)	0.00 %	(10,334.00)	(2,220.51)	0.00 %
2-5918 - STAFF INCENTIVES/ SPECIAL PAY	1,000.00	0.00	0.00 %	4,000.00	127.91	3.20 %
Total PERSONNEL	342,670.63	120,329.95	35.12 %	328,019.95	105,401.97	32.13 %
DAY SCHOOL OPERATING EXPENSES						
2-5900 - ADVERTISING	500.00	0.00	0.00 %	500.00	86.96	17.39 %
2-5901 - REIMBURSEMENT TO GOOD SHEPHERD	0.00	0.00	0.00 %	27,600.00	9,200.00	33.33 %
2-5902 - RECRUITING	0.00	160.78	0.00 %	0.00	139.00	0.00 %
2-5903 - TELEPHONE	1,680.00	560.00	33.33 %	480.00	160.00	33.33 %
2-5904 - FOOD	20,000.00	8,172.12	40.86 %	23,000.00	7,503.00	32.62 %
2-5905 - AUDIT	0.00	0.00	0.00 %	500.00	0.00	0.00 %
2-5906 - PARENT/STAFF FUNCTIONS	1,000.00	206.71	20.67 %	700.00	21.20	3.03 %
2-5907 - GENERAL OFFICE EXPENSES	500.00	481.33	96.27 %	500.00	193.81	38.76 %
2-5908 - ACCIDENT/ WORKMANS COMP	3,000.00	0.00	0.00 %	3,000.00	0.00	0.00 %
2-5912 - INSURANCE	340.00	0.00	0.00 %	340.00	0.00	0.00 %
2-5913 - PARENT EDUCATION	500.00	0.00	0.00 %	100.00	0.00	0.00 %
2-5914 - KITCHEN SUPPLIES	3,000.00	627.11	20.90 %	3,000.00	1,046.98	34.90 %
2-5916 - MISCELLANEOUS EXPENSES	100.00	416.93	416.93 %	100.00	376.95	376.95 %
2-5917 - BANK CHARGES	1,500.00	1,239.75	82.65 %	50.00	40.00	80.00 %
2-5920 - PRINTED MATERIAL	500.00	0.00	0.00 %	500.00	0.00	0.00 %
2-5925 - FURNITURE/EQUIPMENT PURCHASES	2,500.00	0.00	0.00 %	3,000.00	571.34	19.04 %
2-5926 - Technology	600.00	0.00	0.00 %	0.00	0.00	0.00 %
Total DAY SCHOOL OPERATING EXPENSES	35,720.00	11,864.73	33.22 %	63,370.00	19,339.24	30.52 %

Accounts	Annual Budget (This Year)	YTD Actual (This Year)	% of Annual Budget Used (This Year)	Annual Budget (Last Year)	YTD Actual (Last Year)	% of Annual Budget Used (Last Year)
DAY SCHOOL STUDENT EXPENSES						
2-5400 - EDUCATIONAL SUPPLIES	4,500.00	1,324.50	29.43 %	2,500.00	772.69	30.91 %
2-5401 - EDUCATIONAL EQUIPMENT	3,000.00	752.75	25.09 %	2,500.00	1,055.24	42.21 %
2-5402 - STUDENT ACTIVITES	500.00	0.00	0.00 %	600.00	0.00	0.00 %
Total DAY SCHOOL STUDENT EXPENSES	8,000.00	2,077.25	25.97 %	5,600.00	1,827.93	32.64 %
BUILDING AND GROUNDS						
2-5300 - BUILDING REPAIRS/MAINTENANCE	0.00	254.87	0.00 %	5,000.00	1,307.81	26.16 %
2-5303 - CLEANING SUPPLIES	7,000.00	2,248.80	32.13 %	9,000.00	2,940.14	32.67 %
Total BUILDING AND GROUNDS	7,000.00	2,503.67	35.77 %	14,000.00	4,247.95	30.34 %
GRANT EXPENSE						
2-5001 - T.E.A.C.H EXPENSES	0.00	0.00	0.00 %	1,500.00	0.00	0.00 %
Total GRANT EXPENSE	0.00	0.00	0.00 %	1,500.00	0.00	0.00 %
DAY SCHOOL FUNDRAISING						
2-6000 - FUNDRAISER EXPENSES	0.00	1,669.32	0.00 %	0.00	0.00	0.00 %
Total DAY SCHOOL FUNDRAISING	0.00	1,669.32	0.00 %	0.00	0.00	0.00 %
Total Expenses	393,390.63	138,444.92	35.19 %	412,489.95	130,817.09	31.71 %
Net Total	354.37	(12,510.48)	0.00 %	5,980.05	(9,920.31)	0.00 %

Buildings and Grounds

April 10, 2019

Members Present: Dillon Rose, Tom Parker, Tom Jenkins, Jim Curtis and John Mebane

Dillon called the meeting to order at 12:15. He asked John to lead the group in prayer.

Dillon lead a review of the monthly financials.

John Mebane reported

- Pine straw was to be installed by volunteers to refresh the grounds before Easter weekend.
- Daren Scott was working out the time schedule for the church plaster work with Lawrence Goering some time after Easter. The organ pipes will need to be covered for the plaster work.
- Steve Johnson needed some dry weather, moderate temperatures and some pollen free days to begin the seal coating work of the 1924 and church buildings.
- Discussed the placement of the parking signs to try to keep the first bay available.
- Reported we had 4 false alarms so far in 2019.

Dillon reported an expected installation time frame of late May for the three sets of Church Street doors.

Tom Parker reported Sean of Alarm Protect had gotten the security monitor working again for the security cameras.

Jim Curtis reported

- the Day School kitchen did not have a garbage disposal and might benefit from one. There is a new cook in the kitchen and effort was going to be made to be sure she knew to separate grease and dispose of it in the trash rather than the drains.
- The installation of the Good Shepherd bee hives was taking place on the roof of the red tile hallway.

The next meeting was is scheduled for May 15, 2019 at 12:15 PM.

There being no further business the meeting was adjourned.

Report for Vestry Meeting 05/2019

Submitted by Katharina Johnson, Director of Christian Education

Family Ministry

Parent's Sabbath Day 03/09

Cancelled due to no RSVPs

Palm Crosses Workshop

Lower participation than usual from families

Older congregants were interested

Easter Egg Hunt

Sponsoring Easter eggs was well received – we raised approx. \$300 for the Day School

Kids had fun hunting eggs and choosing projects to “donate” their Good Shepherd bucks to

Creative ideas for Easter egg hunt seem to be appreciated

NOTE cookie fasting in Lent

We should re-consider the no-cookies-in-Lent rule. Families are drawn to come into the parish hall after the worship services by their children who want a cookie. No cookies – no children – no conversation. Since Sunday is technically not part of Lent, I recommend to reinstate cookies during the Sundays in Lent.

Plans for next year:

1. Expand CC to offer a separate program targeting older children
2. Informal lunch gatherings to discuss topics and for fellowship
3. Family gatherings for St. Nikolas and Mardi Gras
4. Focus on faith-at-home:
 - a. Continue Advent, Lent, and summer bags/boxes
 - b. Offer education/ideas/encouragement through email
 - c. Expand library resources (especially children's books)
 - d. Initiate home visits

Christian Education for Children

Designed and implemented “Take-Out Church”

30 pizza boxes with materials to facilitate prayer and learning during the summer

Weekly Children's Chapel (CC)

New leaders are very engaged

Have to try to invite a larger group of leaders

Consistently great participation

Trying to include aspects of “Godly Play”

Ministry with Older Children

Acolytes, ushering and greeting

Scheduling is challenging

Community VBS 06/10 – 06/14/19

Curriculum “Who is My Neighbor? Learning to Love like Jesus”

Host First Presbyterian Church

28 children/youth from Good Shepherd registered

At least 6 adults are volunteering



Christian Education for Youth

MS Youth Event "Genesis" 04/05-07 at Camp Walter Johnson

Participated with 2 MS youth (both in 8th grade)

Took youth from Calvary/Tarboro in my car

Great experience; hope to draw more kids next year (in the fall)

HS breakfast meeting 04/12/19

9 (!) youth in attendance

Good conversation

Great feedback from youth about this format of meeting

Goal – incorporate bible study in morning meetings

Youth Group 04/14/19

Activities led by HS youth

10 youth in attendance

Wisdom Lunch 05/05

Parents organized everything

10 (!!!) families participated – mothers and youth

More youth than elders

Need to reach more congregants, maybe change name of event and of target group

Youth Sunday 05/19/19

All leadership roles are filled; lower participation than last year

Two seniors – Katie Moss and Paul Larimer

Youth parent meeting planned for Sunday 05/19/19 after potluck

Confirmation Class 2019-2020

9 students showed interest

Chose curriculum "Confirm not Conform"

Invitation/information letter sent – see attached

Will be inviting mentors!

Gatekeepers Workcamp 07/07 – 07/12/19

9 youth participants registered

One new adult participant – Julie Williams

Other adult participants are Connie Lilly and Scott Fritschel

Lunch will take place at Good Shepherd; Betty Norman involved

Adult Christian Education

Bible Study "The Acts of the Apostles"

Monday 5:30 to 6:30 p.m.

9 participants

Planning for this fall: "Sacred Ground: A Film-based Dialogue Series on Faith and Race"

Communication

Daily monitoring of Facebook (Church Page, Young Families Group)

Weekly Sunday Paper articles

Weekly update of posts on website

Bulletin board

Youth newsletter

Family newsletter

Good Shepherd Day School

Vegetable Garden

Assisted in preparing and planting the vegetable garden

Letter to prospective confirmands:

May 7th, 2019

Dear _____,

We are excited to be a part of your journey towards confirmation during this coming school year. Please find below information about the process to prepare for confirmation, and feel free to contact either of us if you have any questions or concerns. Also, on **Sunday, May 19th**, we will have a meeting in the parlor at 1:00 p.m. for all parents of youth who plan to participate in the 2019-20 confirmation class.

What is confirmation?

“In the course of their Christian development, those baptized at an early age are expected, when they are ready and have been duly prepared, to make a mature public affirmation of their faith and commitment to the responsibilities of their Baptism and to receive the laying on of hands by the bishop” (The Book of Common Prayer, page 412).

Goals for youth confirmation class:

Youth will develop their sense that God loves them – no matter what.

Youth will be able to identify and articulate aspects of their faith.

Youth will experience what it means to live intentionally in word and deed as disciples of Christ.

Youth will be equipped to make a mature decision about whether to be confirmed.

How will we achieve these goals?

We will be using the Episcopal curriculum *Confirm not Conform*, which “provides a safe place for people to explore the breadth of the Christian tradition, to ask questions and express their doubts, and to discover what they truly believe.” As part of the curriculum, the students will develop a relationship with a mentor and organize their own service project. Visit <http://www.confirmnotconform.com> to find out more.

Requirements for confirmation:

1. Be at least in 9th grade
2. Participate in all 20 confirmation class sessions during the 2019-20 school year (make up classes can be arranged)
3. Attend Sunday worship regularly (minimum twice a month), as well as Ash Wednesday, Maundy Thursday, Good Friday, and Easter Vigil services
4. Attend Youth Group activities
5. Attend the Diocesan Youth event “Happening” (March 27-29, 2020)

We are aware that this confirmation program requires a significant time commitment on part of the student and the student's family. We take our responsibility to "duly prepare" the youth to make a "mature public affirmation of their faith and commitment" very seriously, and we're thankful for the support parents give their teenagers in this process.

Below you will find a calendar with all relevant dates for the confirmation course so that you can plan ahead for the 2019-20 school year. Classes will be held on Sundays from 12:00 to 1:30 p.m. in the Youth Suite. We will ask parents to volunteer to bring a snack for between worship and class.

As of today, the diocese has not scheduled our bishop's visitation for 2020. If the bishop comes before the end of our course, we will adjust the schedule accordingly.

We feel privileged to share this journey with the youth. May the peace of the risen Christ be with us all.

Matt Johnson
Rector

Katharina Johnson
Director of Christian Education

Dates for confirmation classes:

12:00 to 1:30 p.m. on

September 15th
September 22nd
September 29th
October 6th
October 20th
October 27th
November 3rd
November 17th
November 24th
January 12th
January 26th
February 2nd
February 9th
February 23rd
March 8th
March 15th
March 22nd
April 26th
May 3rd
May 10th

Special Services/Events:

Ash Wednesday: February 26th

Youth Event "Happening": March 27th-29th

Maundy Thursday: April 9th
Good Friday: April 10th
Easter Vigil: April 12th

Communication & Information Technology Committee

Members:

Will Haley and Bob Larimer

Scope:

- To help Good Shepherd Church and Day School maintain adequate communication and information systems.

These systems include, but no limited too...

- Telephone Systems and Service Provide
- Computer Network and Internet Provider
- Wifi Network
- Security & Camera Systems