



# The Church of the Good Shepherd

Rocky Mount, North Carolina

## 2019 Annual Meeting Agenda

- Call to order
- Rector's report
- Vestry nominations (see attached biography)
- Senior warden's report
- Vestry election
- Treasurer's report
- Day school director's report
- Break out groups
  - Worship and Music (Lawrence Goering, Matt Johnson, and Mary Palmer)
  - Christian Formation (Christine Braswell, Becky Bryan, Katharina Johnson, and Tommy Moore)
  - Outreach (Jeannette Belfield, Cheryl Coppedge, and Will Haley)
  - Day School (Emily Haley and Eric Seale)
  - Finances (Emily Bondy and Jon Colston)
  - Buildings and grounds (Kim Bayless and Jim Curtis)

## 2018 Annual Report

### Rector's Report

- 2008 and 2018—eventful years
  - 2008: married (twice!), graduated from seminary, ordained (twice!), moved, started new job
  - 2018: new levels of dis-ease (partially into my report re gossip, which stirred gossip), soul searching regarding children's and especially youth ministry, questions regarding my leadership (especially whether having Katharina on staff was a good use of resources), and problems with the Day School.
- Called in Cathy Deats and Lisa Aycocock from the Diocese
- Lisa met with youth parents and Katharina, developed a plan, now youth ministry is strongest it's been in years.
- Katharina and I also met with parents to discuss ministry for older children: main outcome was greater involvement of kids in liturgy.

- Cathy worked with vestry (met twice a month for a several months), vestry listened to parishioner concerns, made bold decisions (see article)
- Several parishioners came to meet with me to discuss their concerns – annual meeting format is partially a result of those conversations.
- Day School
  - I and church hadn't exerted adequate oversight
  - We thought everything was fine, then discovered it wasn't
    - teachers hadn't received raises in years
    - tuition was same for 10 years
    - not all tuition being collected
    - staffing issues
    - building issues (lots covered up with posters)
  - Vestry's first job, from Cahty Deats, is to be a discerning body
  - Act with boldness: focus on an original mission of the church: Day School. Let's really give it a chance to succeed.
  - Investment (money, time, energy)
  - I became more actively involved, meeting with teachers, regular discussions with Emily Haley.
  - Shawanda Jordan resigned, terminated custodian, cook, one assistant director
    - primary mission isn't to gain parishioners.
    - not to make money
    - not to provide free education (financial aid through Down East Partnership for Children.
    - primary mission:  
 What is the mission of the Church?  
 The mission of the Church is to restore all people to unity with God and each other in Christ. (BCP 855)
    - Unique -- "I have a dream that one day right there in Alabama little black boys and little black girls will be able to join hands with little white boys

and white girls as sisters and brothers... I have a dream that one day on the red hills of Georgia the sons of former slaves and the sons of former slave-owners will be able to sit down together at a table of brotherhood."

- 2019 Day School projects balanced budget – however, that budget doesn't include \$26,000 payment to church for utilities. Finance people are figuring how to make that work in church budget
- Joint meeting later in month of outgoing vestry, new vestry, finance committee, Stewardship Trust to review finances.
- National average pledge \$2873 (ours \$3100)
  - 9 new pledges in 2018, 11 new in 2019
- Since 2010, average 160 (up/down between 150 and 170)
  - Average Episcopal ASA 55
  - 57% of episcopal churches' attendance declined 10% in past 5 years
  - Top 20% of episcopal churches for ASA (about the same for budget size)
- Transitional size (141-225)
  - It used to be thought that these congregations were merely in transit between Pastoral (76-140) and Program Size (225-800). However, a number of congregations are stable and healthy in this size range.
  - Congregational life that is truly somewhere between the relative intimacy of a pastoral size congregation and the more subgroup-oriented nature of a program parish.
    - At a group size of about 150 it becomes difficult for people to know each other, so subgroups form.
  - While still relatively homogeneous in membership, congregations of this size experience increasing diversity.
    - \*\*Increasing reliance on lay leaders become necessary if the congregation is to have sufficient programming to meet the needs of an increasingly diverse membership or to grow.

- Because it is difficult for everyone to know everyone else the fights are over inclusion (how to maintain democratic processes), communication (who is in the know), and who will get the time and attention of the “spread thin” clergy.
  - \*\*direct interaction with the rector of the type experienced by members in smaller size congregations is not possible.
- Rector stretched – at cusp of needing additional staff, but resources may not be there

### **Senior Warden’s Report (Emily Bondy)**

Good Morning. “With Gratitude and a humble trust we bring our best to thee- to serve thy cause and share thy love with all humanity, O Thou who gavest us thyself in Jesus Christ thy Son, help us to give ourselves each day until life’s work is done.”

These are not my words but the last verse of Hymn 705- which speaks so beautifully about our role in The Christian Life. As your Senior Warden I have strived to live these words during my time in service to Good Shepherd. I can certainly say that I have witnessed and shared with each of your vestry members and our Rector the desire to do the same. During the course of the year much discussion occurs, many decisions are made, and change happens (albeit sometimes slowly) to improve our work here and in the community. Two examples stand out –

1. a 5-10 year maintenance plan to keep our buildings and grounds in working order; and
2. a recommitment to an original mission: our Day School.

Your Rector and Vestry members are people of Faith. To be called to serve is a profound experience, and has been one of the most meaningful times in my life. Being a witness to Faith and Works in each one of them and each one of you has been an inspiration for me. I am so proud of all the ways each of you give. You are people of Faith.

Giving of ourselves sometimes means moving into uncomfortable spaces. Those valleys or holes can seem difficult to navigate. As a Yoga and Pilates teacher I am often asking my students to move into uncomfortable places- all in an effort to improve flexibility, breath and release old patterns of movement. Changing these patterns can be challenging, promote anxiety and confusion, and require unrelenting patience and perseverance. I see regularly the powerful relationship between the body, the mind, the breath and the heart and I see how lives can be transformed when those components of ourselves are aligned with the one who made us. Jesus asks us to give with our whole body, mind, and soul, to jump into those uncomfortable places, He asks us to follow him. He is always there- our faith, and our commitment to Him is the energy that propels us into our future with the openness to accept the outcome whether it is success or failure. A prayerful life, compassionate thought and our trust in Him are our guiding forces. May we all continue with each passing year to grow in our Faith and walk with God and each other.

My prayer for our coming years is that we continue to move with greater ease, see with kinder eyes, speak with softer voice, hear with open minds and hearts and brave new paths as

Jesus asks of us. There will be periods that aren't clear, holes and valleys that seem unsurmountable. May we continue to serve and share with all persons, becoming and even more Beloved Community. We are well on our way, we are a people of Faith, we have a long history, and we are on this journey together...

I welcome our new vestry members – you are beginning your path; may it strengthen you and provide you with comfort as you form new relationships. I congratulate and thank our members who are finishing their vestry journey. My life is changed because of the relationships with each of you. Thank you from my whole being....

In closing I quote not from the Hymnal but from the Jazz musician Bluey: "Sometimes the only way out of a hole is to take a leap of faith. When a journey demands much more than a man made craft, a leap of faith may well be the only form of transportation to your destination. What is faith? Take a Leap and watch the net appear."

Thank you.

## **Treasurer's Report (Jon Colston)**

### Introduction

- Thanks to Bill Walker, for handling the treasurer position for the last 3 years and Virginia Turner for all the work she does on a daily basis.
- The books show a deficit of \$89,000 for the 2018 Operating Year. Our by-laws state that we must show a zeroed-out budget, and this deficit has been handled from savings and several ancillary accounts. This was viewed as the best way to handle the deficit as opposed to approaching the Stewardship Trust for additional funds as the time when investments were down in 2018.

### Contributing factors to deficit

- Expensive but mandatory infrastructure improvements to bring building up to code.
- Unexpected water damage in the 1924 building.
- Building and grounds have done a good job of planning for capital needs, but these expenses were emergency and put us in a reactionary position.
- Emergency improvements were not included in the 5-year capital improvement plan, where monies from Stewardship Trust have been allocated.
- Increased personnel expenses, where teacher salaries needed to increase to remain competitive and attract talent.
- Church leadership and the Vestry are aware that the contributing factors are unusual, but also realize that type of deficit is unsustainable.

### Positive factors attributing to financial improvement

- School enrollment approaching full capacity.
- Increased tuition recently to improve revenue and to bring salaries up to a competitive level.
- Implementing efficiencies with teacher staffing, payroll, and budget accountability and improving the relationship between the church and the day school.
- Church membership has increased with an influx of young families at a time when other churches are declining.

- Pledges have remained stable and projecting on track. It seems that pledges have been budgeted accurately.
- Although the Stock Market was down in 2018, the church received some substantial legacy gifts.
- The Stewardship Trust has weathered the market volatility well by having a proper asset allocation and balanced portfolio.
- The Stewardship Trust paid out \$75,000 in income to the church. Increasing the Stewardship Trust through gifting will allow the church to derive more income – thus improving revenues.

#### Strategies going forward

- Continue to modernize the financial tools that we use and apply it to the church's finances.
- The budget for 2019 is being prepared and we are hoping that some unforeseen expenses last year are behind us.
- A meeting between the Vestry, Finance Committee, and Stewardship Trust has been planned to synchronize our financial objectives.
- A gifting campaign, spearheaded by Mr. Tom Betts, is starting this year. Church leadership will encourage you to think about Good Shepherd in your legacy and estate plans.
- We will hold our annual audit with Brian Stone this summer.

#### **Stewardship Trust (Jon Colston)**

The Stewardship Trust faced a year of uncertainty, as the markets and investors showed concerns over the trade wars and rising interest rates. These two main factors put a damper on what was otherwise an economy that showed nice growth. A year end balance of \$1,948,508 put the account down a couple of percentage points for the year, but our balanced allocated model weathered the volatility well. Some positives in the account include a nice recovery in value at the start of January and a sizable gift to the trust at year end. My committee reports that we should stay the course, and continue with our model portfolio, while keeping available cash on hand for normal church operations and capital improvements. We anticipate our giving campaign to start at the beginning of 2019, to bring additional attention to the importance of the Stewardship Trust.

#### **Day School (Emily Haley)**

The past year has been a year of change for Good Shepherd Day School. In April Ms. Shawanda stepped down as the director and we welcomed several other new staff members to the team throughout the summer months. Tavia Wright and Quanshea Lloyd are two of the new floaters, Shakeyia Hunter is the new day school cook, Faye Macon-Parker is the new office assistant and most recently we have welcomed Courtney Bondy to our team as a temporary lead teacher in the older 2 year old classroom. In October and November we had plaster work and painting done throughout the day school and moved the classrooms around upstairs to make the best use of our space.

## Highlights of 2018

- In January, we had our first MLK Day of Service. Parents, teachers, GS youth and church members worked all day on projects throughout the day school.
  - In March we implemented an online childcare management tool called Brightwheel that allows our teachers and staff to manage classrooms, observe students daily activities, collect tuition and stay in touch with families.
  - In October we had the first Day School book fair which was a huge success thanks to the generous support of our Church members.
  - Day School parents participated in several workdays, assisting with projects and improvements of the buildings and grounds.
  - We graduated 10 Pre-K students and sent them with good wishes off to kindergarten.
  - All our classrooms participated in biweekly storytelling programs with Braswell Memorial Library and the Imperial Center.
  - The Day School held its annual family fun day on the playground of Good Shepherd and enjoyed fellowshiping and bonding during the week of the young child.
  - At Thanksgiving, parents were invited to share a traditional Thanksgiving lunch with their child. Each family was asked to make a donation of three canned foods, and as a result we were able to replenish the food pantry at Good Shepherd.
  - At Christmas, we had our Christmas program and enjoyed playing in the "snow" at our Christmas party in the parish hall.
  - Parent Activities- Mother's Day, Muffins for Mom's and for Father's Donuts with Dad
  - We were one of 4 childcare providers chosen to participate in a pilot program with Down East Partnership for Children called FEED that will enable us to have a more Farm to Childcare.
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## **Acolytes (Howard Weeks)**

For the 2018-2019 academic year we are very fortunate to have 22 youth in grades 4-12 participating as acolytes. We at Good Shepherd continue to support this ancient ministry that incorporates young people into the liturgy giving them an important role in our worship services. We thank them and their families for their commitment and for their contribution of their time and talent.

## **Adult Christian Education (Katharina Johnson)**

Various lunch forums, classes, and small groups engaged a wide variety of parishioners. The goal of all Adult Christian Education offerings is to go deeper in our understanding of scripture, to provide spaces in which we can share our lives in the light of God's story with us, and to strengthen our faith by wrestling with the issues before us.

Covenant Group – "The Gospel of Mark": in six sessions, 13 parishioners read the entire gospel of Mark, discussed its historical context, and explored how the biblical stories illumine our daily lives as disciples of Jesus Christ.

Covenant Group – "Seven Practices for a Jesus-Centered Life": using resources provided by the national Episcopal Church and adapted by the Director of Christian Education, 8 parishioners discerned how they could develop and implement a "Rule of Life" that will lead

them to a life that is focused on Jesus and thus proclaims his Way of Love in all aspects of their lives.

Online Lenten Study "40 Questions": During the 40 days of Lent, a daily email was sent out to all parishioners with questions, scripture, and a short prayer which were adapted from *From Death to Life: Forty Questions for Lent. Meditations from the Writings of Frederick Buechner*. Creative Communications 1991. Approximately 90 parishioners read the short devotion every day. Two closed groups on Facebook provided opportunities for conversations about the daily questions.

### **Altar Guild (Pat Weeks)**

There are currently thirteen full time members of the altar guild and two part-time members, who are available for special services. In 2018 the guild prepared the church for all weekly scheduled services as well as special services for baptisms, funerals and episcopal visits. The guild launders the linens, polishes the brass and silver and in general maintains the sacred accoutrements.

### **Buildings and Grounds (Dillon Rose)**

Over the course of 2017, the Buildings and Grounds Commission continued its function of keeping up and improving the Parish's real property. The commission meets on the third Wednesday of each month at 12:15 p.m. in the library, off the Parish Hall Lobby. Commissioners are in frequent touch with one another between meetings as the need to discuss issues may arise. Should you wish to bring a matter to the Commission's attention, any of them will be pleased to hear from you at any time.

Activity highlights in 2018 included:

- Maintained regular termite inspections and pest control.
- Various repairs to kitchen faucets, toilets, lavatories, stoves, freezers and refrigerators, unstopped various plumbing lines.
- Repaired and maintained HVAC units throughout the church, offices, parish hall and Day School. Maintained temperature settings throughout the buildings.
- Maintained various electrical components, including light switches, outlets, lamp post, exit signs, and ground fault indicators throughout the building, plus the exterior lighting. Installed additional yard lamppost.
- Replaced carpet in parish hall and Craighill Room with planking tile.
- Worked through church boiler issues until replaced boiler in the fall.
- Tracked down various moisture leaks in the church, repointed brick joints, replaced gutters.
- Rebuilt brick columns that had deteriorated in front fence.
- Dry wall patching and painting in several Day School rooms, installed safe rooms as required
- Maintained and monitored the church security systems including burglar and fire alarms and security cameras, maintained a log of burglar and fire alarms. 10 false alarm and 2 fire department calls
- Monitored lawn and grounds care for our facilities
- Cleaned carpets in church.

- With help of the Vestry, maintained spreadsheet for long term Building and Grounds needs.

Current Building and Grounds members are: Dillon Rose, Chair, Tom Jenkins, Tom Parker and John Mebane.

### **Children's Ministry (Katharina Johnson)**

Children's Chapel continues to be the consistent element of our Christian Education offerings for children. Every Sunday, children from Preschool through fifth grade leave the worship service after the "Collect for Purity" to continue their own service at Children's Chapel. They pray and sing together, listen to the gospel story for the day, "wonder" about the story, and respond to it through arts, drama, or other creative means. The children then rejoin their families during the peace. The publications *Sunday Paper* and *Sunday Paper Junior* provide illustrations of the readings for every Sunday, and challenge the children to apply the readings to their own life as disciples of Jesus Christ.

Several new individuals and families have followed the invitation to join the leadership circle for Children's Chapel. Preparing the stories and activities has proven to be at least as edifying and educational for the leaders as implementing it with the children.

The Church of the Good Shepherd hosted the Community Vacation Bible School 2018. Lydia Wingo-Kane (First Presbyterian Church) assisted in the adaption of the curriculum "Adventures of David." VBS was a huge undertaking and a great success:

- Nine months of intense preparation and organization efforts in an interdenominational team chaired by Katharina Johnson
- Ivan Price designed a logo and banner
- Will Haley designed and built a registration website
- Lawrence Goering commissioned a theme song
- Six classrooms were put together and decorated
- More than 20 adults taught in the various classrooms and led activities
- Many more volunteers helped out with snacks, decorations, clean-up etc.
- Over 30 youth helped in the classrooms and with activities
- Close to 100 children had a wonderful week of learning and fun

On six Saturdays throughout the year, children ages PreK through fifth grade gathered for Mini VBS (Vacation Bible School) to explore a biblical story or topic through storytelling, music, crafts, and games. The older children are invited to help with leadership of Mini VBS. During the 2017/18 program year Mini VBS followed the outline of the booklet *Alleluia! Amen.* by Gretchen Wolff Pritchard and explored the different parts of the worship service which we celebrate every Sunday. The program year 2018/19 focuses on the seven practices of Jesus-centered Living. On average 8 children and 3 leaders participated in every Mini VBS.

### **Encouragement Ministry (Cheryl Coppedge)**

The Encouragement Ministry is a group of parishioners who meet on the 3<sup>rd</sup> Wednesday of each month from 11:30-12:00 to write notes of encouragement and prayer to those on our prayer list. Recipients regularly tell us how much these notes help them feel connected to us and to God.

### **Flower Delivery (Tom Parker)**

After many Sunday services (except during Advent and Lent) the altar flowers are taken by parishioners to those on our pastoral care list. In 2018 we were able to deliver flowers almost every Sunday. Currently we have eight volunteers who participate in this ministry. Additional volunteers are always welcome to join this important ministry.

### **Flower Guild (Pam Larimer)**

The Flower Guild is very ably led by H. I. Tharrington and has sixteen other parishioners who prepare flowers (or greens during Advent and Lent) to adorn the altar and Narthex for all Sunday services, funerals, weddings, and other special liturgies (e.g. Palm Sunday and Thanksgiving Eve). Three members of the guild are scheduled each Saturday to assist H. I. but the entire guild and others decorate the church for Christmas Eve and Easter Day with candles and seasonally appropriate arrangements. Hal Peck, talented co-chair for many years, moved to Richmond in July, 2018, and everyone was saddened to see him leave as he was instrumental to this ministry. The Flower Guild members assured H. I., our other talented and experienced leader, they were committed to seeing the Flower Guild continue in the same tradition that the church has become accustomed. To show his appreciation to the members for their commitment and support, H. I. recently hosted a lovely luncheon for the Flower Guild at his beautiful home.

### **Greeters (Tom Parker)**

The greeters provide a welcoming presence to visitors and parishioners before the 10:30 a.m. service on Sundays. Currently we have nine parishioners who serve as greeters. Additional volunteers are needed.

### **Hospitality (Emily Bondy)**

The Hospitality Guild assists with food preparation for many Good Shepherd events, and it focuses on creating a welcoming environment for everyone through fellowship. Events in 2018 included

- Reception for Intern, Taushika Wade ( January 7)
- Mardi Gras celebration (February 13)
- Bee Hive Luncheon (April 29)
- Pentecost Pot- Luck (May 20)
- Reception for supply priest Juliana Lindenberg (August 26)
- Homecoming Picnic (September 9)
- Reception for Bishop Rodman: Confirmation, Baptism and Reaffirmation (December 2)
- Vestry Lunch with Bishop Rodman and Cathy Deats (December 2)

### **Knitting Group (Boo White)**

The Good Shepherd knitters is a group of about six ladies who gather on Wednesdays from 11:00 a.m. until 1:00 p.m. to knit articles of clothing for needy people in Rocky Mount and in far away places. We also knit special blankets for Good Shepherd babies and lap robes for people in the parish. This year we provided:

- 28 cancer caps to Nash UNC Hospital Cancer center
- 18 caps and 1 scarf to Crisis Ministry
- 21 adult scarves, 5 scarves, 2 cap/scarf sets, and 2 children's caps to My Sister's House
- 1 baby blanket for the Warren's new baby (Good Shepherd parishioner)
- 15 caps UNC Memorial Cancer Center
- 13 sweaters, 8 caps, and 3 scarves to Agape Village in Africa

We need more knitters, and beginners are welcome. We'll help you and provide yarn and needles.

### **Music (Lawrence Goering)**

Approximately forty parishioners make musical offerings as members of the Cherub Choir, the Alleluia Choir, the Good Shepherd Choir, and the Good Shepherd Funeral Choir, with an age span of nearly ninety years among participants. In addition to singing regularly at the 10:30 a.m. service on Sunday mornings, the choirs offered music at several special services including the St. Francis Day blessing of the animals, Lessons and Carols, Christmas Eve celebrations, Choral Evensong, and the service of music and art celebrating Mary, the Mother of God. Many members of Good Shepherd and the community attended special services and concerts offered as Music at Good Shepherd. In 2018, our own choirs sang at several evening services, the children performed at the nineteenth annual Mother's Day Dinner Theatre, and we welcomed many guest musicians including the Massey Duo, Katherine Johnson (organist), the Raleigh Convocation Choir, and Heartland Baroque with English countertenor Charles Humphries.

### **Outreach (Will Haley)**

In 2018, Good Shepherd Outreach Ministries focused our attention and resources to three local ministries: the Snack Bag Ministry, Conetoe Family Life Center's Bee Operation, and the Good Shepherd Day School. With the assistance of our dedicated and supportive congregation, the Outreach Ministries provided significant and meaningful help to our local community.

Below are some highlights from 2018.

- Snack Bag Ministries - Over 5,000 times in 2018, we welcomed someone from the community into our church and provided them assistance in the form of a snack bag, which includes a cup of fruit, pack of crackers, a can of Vienna Sausage, and an optional bottle of water.
- Conetoe Family Life Center - Through an incredible effort of a many dedicated and determined individuals, almost 100 beehives were primed, painted, and constructed.
- Good Shepherd Day School - In an effort to use our resources where they will have the longest lasting impact, the Outreach Ministry fully funded the purchase of new curriculum for the Good Shepherd Day School. This curriculum will help lay the foundation of the Day School students for many years to come.
- Turkey Boxes - 100 families received everything needed to prepare and enjoy a Thanksgiving dinner
- Christmas Stars - Over 50 local children received Christmas presents
- 2018 Abundant Gift Catalog - Over \$3,000 raised to directly support one of Outreach's three focus ministries.

### **Pastor's Aid Ministry (Riki Mottershead)**

There are currently 27 women serving on 3 different teams and we consider it a privilege to help families in their times of need. We served receptions at 3 funerals this year. In addition we try to take food to people when they come home from the hospital or have other special needs. We make every effort to visit with the home bound or elderly

### **Ushers (Mac Tilley)**

In 2018 we had 17 adult ushers in the rotation for 10:30 Sunday services. This group also served for funerals and seasonable services. This year we added 8 youth ushers to our rotation to serve along with the adults. Anyone who would like to serve in this group please contact me and I will add you to the rotation.

### **Vestry Acts 2018**

#### Motions taken by the Vestry on January 2, 2018

- A motion was passed based on a submission by the Outreach Commission to appoint Temporary Outreach Coordinators.
- A motion was passed to establish a Line of Credit.
- A motion was passed to have Tom Shannon fill the seat of Bob Evans on the Stewardship Trust.

#### Motions taken by the Vestry on January 23, 2018

- A motion was passed to proceed with the establishment of the Battle Society once approved by Timmy Battle, to encourage planned giving.
- A motion was passed to install new vinyl plank flooring in the Parish Hall and Library at the cost of \$23,975.
- A motion was passed to donate \$3000 to the FIGs Program in Edgecombe county and \$4000 to our Day School.
- A motion was passed to balance the church budget for 2017 by transferring revenue from Outreach \$4002. Capitalize fixed assets from Buildings and Grounds for \$3579 and \$1475, (Shearin Heating and Alarm Protech). Transfer of \$7172 from the Assistant Rector fund. The motion also included a transfer of \$18,914.25 from the Day School's Money Market account to their account to balance their 2017 budget.

#### Motions taken by the Vestry on February 20, 2018

- A motion was passed to set the officer slate for the 2018 Vestry.

#### Motions taken by the Vestry on May 29, 2018

- A motion was passed to approve the proposed budget for the CGS Day School. *Note:* The budget reduces expenses and gives a raise to the teachers so the lowest salary is \$10 and hour.
- A motion was passed to approve the hire at 10 hours a week an executive assistant for the CGS Day School (salary paid for by the Church of the Good Shepherd).

#### Motions taken by the Vestry on June 12, 2018

- A Motion was passed to approve our new By Laws subject to approval by our Bishop.

- Motion was passed to appoint the following Convention delegates, Millie Walker, Lalor Smith, Albert Erwin and Cheryl Coppedge.
- Motion was passed to approve a new contract for a Cannon Copier and services from Quality Office Equipment for a 63-month lease.

#### Motions taken by the Vestry on August 28,2018

- A motion was passed to advance the Day School \$9200.00 to meet the payroll. (1 abstention).
- A motion was passed to suspend the Day School's monthly payment to the church at \$2300.00 per month for the rest of this year. (1 abstention)
- A motion was passed to approve repair of peeling paint in the Day School (if lead tests are negative) at the estimated cost of \$16,500.00.
- A motion was passed at the recommendation of Bill Walker to approve a list of repairs that were previously approved as a part of the Buildings and Grounds report. This will allow us to determine where we are in our 5 Year Plan. In addition to cover any remaining expenses that exceed the Capital Plan allocation using designated Building & Grounds funds and if necessary, monies from the Memorial account. This includes the replacement of the Church Boiler to be done by Shearin Heating and Cooling at the pre-approved cost of \$23,485.60.
- A motion was passed to ask Jim Curtis to fill the seat of Rick Kroncke for the remainder of his term (2021).

#### Motions taken by the Vestry on October 23,2018

- A motion was passed to accept the 2017 Financial Statement Audit.

#### Motions taken by the Vestry on November 20, 2018

- A motion was passed to appoint Jon Colston as Treasurer and Lisa Godwin as Clerk.
- A motion was passed to appoint the following to the Nomination Committee: Emily Bondy, Christine Braswell, Kim Bayless and Bill Bryan.

#### **Young Families' Ministry (Katharina Johnson)**

Over the course of 2018, 28 families with young children ages birth through fifth grade were involved in our Children's and Families' Ministries.

On five Sundays during the year, Parent's Breakfast and Conversation offered parents a time to share experiences and support each other. The gatherings, which took place on Sundays from 9:30 to 10:15 a.m. and had child care provided, reached 15 different families throughout the year. The main goal is to support families in their journeys of practicing faith in their homes. Books and other materials are offered to educate, encourage, and empower parents to "do" faith with their children.

During Lent, a Sabbath Day for Parents provided time and space for prayer, worship, bible study, and arts. In addition, Psalm Coloring Books were distributed to all families and parishioners who were interested.

The Mardi Gras Party brought families from the congregation and the Day School together. Over 90 meals were served. Day School teacher Shirley Cooper put countless hours into colorful decorations.

A Palm Cross Workshop and Advent Wreath Workshop taught about ancient customs.

The annual Easter Egg Hunt with party on the quad brought together families with children of all ages.

On the Sunday before the start of the new school year, the Blessing of the Backpacks sent students and teachers off with prayer and Holy Water.

During Advent, a fair was offered with book display, Advent Wreath materials, Advent Wreath workshop, and Advent bags containing materials to observe Advent in the home. The St. Nicholas Celebration brought together families at the Johnson home. The Christmas Pageant once again involved close to 20 families with children and youth and drew a large crowd of worshipers.

Families also participated in outreach activities such as bell ringing for the Salvation Army Kettle Drive and snack bag packing.

### **Youth Ministry (Katharina Johnson)**

Good Shepherd has 20 families with youth in middle or high school that actively participate in youth programming, including the acolyte program.

For several years, the youth program has not been sustainable. Most work of organization was on the shoulders of the Director of Christian Education with not enough buy-in from the parents. Diocesan Youth Missioner Lisa Aycock helped identify some of the issues and showed us ways of how to set the Good Shepherd youth program on a new path always remembering that building a solid youth program takes at least three to five years.

During a meeting in spring, the parents of our youth recommitted themselves to the youth program at Good Shepherd. Starting in the fall, the main focus of youth group meetings was on youth leadership and community building.

Since the beginning of the 2018/19 program year, the youth program consists of monthly youth group meetings and one monthly event. Attendance has increased dramatically with an average of 11 youth attending every youth group meeting. In addition, members of the high school youth have met for early morning breakfasts in order to prepare leadership for the youth group meetings.

Three youth were confirmed by the bishop in December after having been duly prepared through

confirmation class and small group conversations.

Special events and community outreach activities included:

- Martin Luther King Day of Service (7 youth)
- Youth Ski Trip to Boone, in cooperation with St. Andrew's (15 youth, 5 adults)
- Beehive painting for Conetoe
- Wisdom Lunch
- Youth Sunday (about 20 youth participating, graduate Ann Parke Godwin preached)
- Year-End ice cream social
- Gatekeepers Workcamp
- Middle School Lock-in (17 youth)
- Community Advent Event "Jingle Mingle" at Englewood UMC (12 youth, 2 adults)
- Salvation Army bell ringing

## VESTRY CANDIDATES 2019

### **J. Albert Ervin**

I was born in Rocky Mount, just a few blocks from here at the old Parkview hospital. I attended the Good Shepherd Day School from ages three to five, nearly 50 years ago. During my youth, Churchill Young invited me to attend Good Shepherd with her one Christmas Eve and it has been my tradition ever since.

I attended NC State University, where I studied Zoology, Genetics, and Anthropology. I worked in the Horticultural Sciences Department at NCSU, in the Sweet Potato Breeding and Genetics program. I then studied Paleobotany and taught Biology and Botany Classes at NC State. In 2000 I was recruited by the NC Museum of Natural Sciences to create and manage the Special Exhibits program, which I did for 18 years. The exhibition I'm most proud of creating was the Dead Sea Scrolls Exhibition. I'm now the museum's Head of Member and Visitor Services.

I attended St. Francis of Assisi Catholic Parish for 22 years and was one of the founding members of the Gay and Lesbian Ministry, which is celebrating its 20th year. I co-led that group for five years and attended national and international conferences, where I taught and advocated for social justice within the greater catholic church.

I moved back to Rocky Mount in 2014 and started looking for a church home. In 2015, I became a member of Good Shepherd. I teach the adult bible study on Sunday mornings (you should join us!), co-led a lunch forum on Creation versus Evolution (or, as I like to think of it, God's Why and God's How), and I attend almost every educational offering at Good Shepherd – I love learning and sharing knowledge. I also sing with the Adult Choir on special occasions, and I served as a lay delegate for our parish to Diocesan Annual Convention this past November.

In addition to activities at Good Shepherd, I am a member of the Rocky Mount Racial Justice Group, and I currently serve as the President of PFLAG Rocky Mount which seeks to educate, advocate and support the LGBT community, their families and friends.

I'm so glad to have found my way back home. I love Good Shepherd and would be grateful for the opportunity to serve on the vestry.



### **Catie Roche**

My husband, Michael and I met and married in southern Florida 36 years ago. We have two grown sons Brian and David who both reside in Denver, Colorado. When our children were very young we moved to my home town, Statesville, North Carolina, so we could be closer to my family.

When I was a child I attended a Presbyterian Church with my parents. As an adult I chose to join my husband's faith, and we joined St. Philip Apostle Church (Roman Catholic) in Statesville. Both of our boys were baptized, attended faith formation classes, and were confirmed at St. Philip.

After successfully operating a reprographics business in Hickory, NC, I decided to get my Masters in Library Science. I went to work for Charlotte Mecklenburg Library in 2007. During the recession, Charlotte Library enacted a 30 percent reduction in force and laid off 133 library staff members on April 3, 2010. After that I worked as the county librarian in Moore County and as Library Director in Robeson County.

Our path brought us to Rocky Mount, NC where I work as the Director of Library Services at Braswell Memorial Library. We began attending Good Shepherd, where you will find us at the 8:00 service, in 2015 and began officially supporting the church in 2016. We love our church, our pastor, and our fellow congregants. 8:00 services are quiet and contemplative, which nourishes us in faith. I would be honored and humbled to serve Good Shepherd as member of the Vestry. Thank you for your consideration.



### **Melissa Whitley**

I was born and raised here in Rocky Mount, then moved to Raleigh, where I studied Criminology at NC State University and worked for a few years. While there, I found a fantastic husband, Jonathan. A winding path of career and family needs brought us back to Rocky Mount, where he works with the fire department and I work with the ECU/NC State Collaborative. We have two very entertaining daughters who take up most of my time and energy. Amelia is 6 years old and is in Spanish Immersion 1st grade at Bulluck Elementary, and Ada is 3 years old and is one of Ms. Sharon's Bumblebees here at the Good Shepherd Day School. Most decisions I make are directly influenced by concerns for their wellbeing, available opportunities, and existing and potential



struggles. My aim is to shape them into strong, independent, and kind women, and I try every day to encourage those traits in them through being a good example.

I was brought up in the Southern/Missionary Baptist church, so there are a lot of aspects of being Episcopalian that I'm still learning, and I have really enjoyed that learning so far. Our whole family loves the Church of the Good Shepherd, and I am honored at the potential opportunity to serve on the Vestry.

### **Gary Williams**

I was born in Rocky Mount on October the eleventh 1946. My mother, Isabel Hart Williams, raised her family in the Good Shepherd... I was baptized by Bishop Charles Penick and married by his son Charlie. I was a member of the youth choir as well as the adult choir, and was also an acolyte and reader. I also was a member of the Boy Scouts of America Troop Eleven, and I earned my Eagle Scout Badge at age sixteen in the basement of Good Shepherd.

After high school I began a career in retail and after forty five years I retired as manager of Jos. A. Bank in Rocky Mount.

I am excited to be nominated to be a member of the vestry and if elected I will do my best at whatever position handed to me.



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## VESTRY ELECTION INFORMATION

Vestry elections are governed by three sets of rules: the canons of the Episcopal Church, the canons of the Diocese of North Carolina, and the bylaws of the Church of the Good Shepherd.

### Parish Bylaws, Section 3: Voting

Every enrolled confirmed communicant in good standing in this parish, who is sixteen (16) years of age or older, shall be eligible to vote at parish meetings. Voting may be by paper ballot or voice vote. There shall be no voting by proxy or absentee ballots. Motions, resolutions, elections and all other matters presented to a parish meeting for a vote shall be decided by a majority of the qualified members present and voting.

### Parish Bylaws, Section 4: Nomination and Election of Vestry Persons

a) At each Annual Parish Meeting there shall be elected, by ballot, four (4) Vestry persons to serve a term of three (3) calendar years, or until their successors are elected, on the rotating Vestry.

b) The Elections Committee, consisting of the two (2) to four (4) members of the Vestry, along with the Rector and any others deemed appropriate by the Vestry, shall be responsible for providing the parish with a list of nominees and for overseeing the election at the Annual Meeting. All nominees must be enrolled on the books of this parish and be adult confirmed communicants in good standing.

c) A majority of those present and voting in an Annual Parish Meeting shall be necessary to elect a member of the Vestry. In the event a majority does not elect one or more on the first ballot, one or more run off ballots shall be conducted until four (4) persons have been elected by a majority of votes cast. If additional ballots are required, the nominees to be voted on shall be limited to twice the number of positions waiting to be filled and, within that number, shall be those not elected on the previous ballot who received the highest number of votes. However, should there be a tie vote for the last position on any ballot, the number of nominees to be placed on any subsequent ballot shall be increased to include the two or more nominees whose votes were tied.

### NC Canon 22, Section 2a: Size and Composition

A vestry shall be composed of not fewer than three nor more than 15 members of the parish who are enrolled confirmed adult communicants in good standing of the Protestant Episcopal Church.

### NC Canon 22, Section 2g: Nomination and Election Procedures

(1) Nominations of persons to be elected to a vestry may be received at an annual parish meeting in accordance with by-laws adopted by the parish. By-laws governing the nomination of persons for election to the vestry may provide for taking preferential ballots prior to the time of the annual parish meeting, but if this is done, the by-laws shall provide that the number of nominees presented for election at the annual parish meeting shall be at least twice the number of positions to be filled on the vestry at that meeting.

(2) A majority of those present and voting in an annual parish meeting shall be necessary to elect a member of the vestry. Nominees receiving a majority shall be declared elected. If additional ballots are required, the nominees to be voted on shall be limited to twice the number of positions remaining to be filled and, within that number, shall be those not elected on the previous ballot who received the highest number of votes. However, should there be a tie vote for the last position on any subsequent ballot, the number of nominees to be placed on that ballot shall be increased to include the two or more nominees whose votes were tied.

(3) Nominations and elections for members of the vestry may be by paper ballot or by voice vote in accordance with the by-laws adopted by a parish meeting as provided in Section 1 of this canon.

(4) Notwithstanding any other provisions of this Canon 22, a parish may provide in its by-laws, subject to approval by the Ecclesiastical Authority acting with the advice and consent of the Standing Committee, provisions for conducting vestry elections by paper absentee ballots, electronic survey technology, or other reliable and secure means that allow participation in the election by qualified voters who are not physically present at the annual meeting; provided that proxy voting shall not be permitted. Parishes may define circumstances in which absentee ballots are made available.

#### Episcopal Canon 1, Part 17 Section 1

(a) *Baptized Members.* All persons who have received the Sacrament of Holy Baptism with water in the Name of the Father, and of the Son, and of the Holy Spirit, whether in this Church or in another Christian Church, and whose Baptisms have been duly recorded in this Church, are members thereof.

(b) *Adult Members.* Members sixteen years of age and over are to be considered adult members.

(c) *Members Confirmed or Received.* It is expected that all adult members of this Church, after appropriate instruction, will have made a mature public affirmation of their faith and commitment to the responsibilities of their Baptism and will have been confirmed or received by the laying on of hands by a Bishop of this Church or by a Bishop of a Church in full communion with this Church. Those who have previously made a mature public commitment in another Church may be received by the laying on of hands by a Bishop of this Church, rather than confirmed.

#### Episcopal Canon 1, Part 17, Section 2

(a) *Communicants.* All members of this Church who have received Holy Communion in this Church at least three times during the preceding year are to be considered communicants of this Church.

(b) *Adult Communicants.* For the purposes of statistical consistency throughout the Church, communicants sixteen years of age and over are to be considered adult communicants.

#### Episcopal Canon 1, Part 17, Section 3

*Communicants in Good Standing.* All communicants of this Church who for the previous year have been faithful in corporate worship, unless for good cause prevented, and have been faithful in working, praying, and giving for the spread of the Kingdom of God, are to be considered communicants in good standing.

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**CHURCH OF THE GOOD SHEPHERD  
AND DAY SCHOOL  
231 N. Church St.  
Rocky Mount, NC 27804  
[www.goodshepherdrmt.org](http://www.goodshepherdrmt.org) (252) 442-1134**

**Sunday Services** 8:00 and 10:30 a.m.  
**Wednesday Services** 7:30 a.m. and 12:10 p.m.

**THE 2018 REPORT OF EPISCOPAL CONGREGATIONS AND MISSIONS  
ACCORDING TO CANONS I.6, I.7, AND I.17  
(OTHERWISE KNOWN AS THE PAROCHIAL REPORT)**



Name of Congregation <b>Church of the Good Shepherd</b>		Diocese <b>North Carolina</b>	
Street Address 1 <b>231 N Church St</b>		City <b>Rocky Mount</b>	State <b>NC</b>
Street Address 2		Zip + 4 <b>27804-5404</b>	County <b>Nash</b>
Mailing Address 1 <b>231 N Church St</b>		City <b>Rocky Mount</b>	State <b>NC</b>
Mailing Address 2		Zip + 4 <b>27804-5404</b>	Phone # <b>252-442-1134</b>
Federal Tax ID # <b>56-0547506</b>	Congregation's Email address <b>tparker@goodshepherdmt.org</b>	Congregation's Web Address <b>www.goodshepherdmt.org</b>	

**Report Preparation**

Page 2 Prepared by ( <i>Print or type name</i> ) <b>Tom Parker</b>	Daytime Phone <b>252-442-1134</b>	Email Address <b>tparker@goodshepherdmt.org</b>
Page 3 Prepared by ( <i>Print or type name</i> ) <b>Bill Walker</b>	Daytime Phone <b>252-904-0707</b>	Email Address <b>lwwalkerjr1@gmail.com</b>

**Certified by the Clerk of the Vestry**

Certified by ( <i>Print or type name</i> ) <b>Lisa Godwin</b>	
Signature	Date <b>3/31/19</b>

**Certified by Treasurer/Financial Officer**

Certified by ( <i>Print or type name</i> ) <b>Jon Colston</b>	
Signature	Date <b>3/29/19</b>

**Certified by Rector/Vicar/Person in Charge**

Certified by ( <i>Print or type name</i> ) <b>Matthew Johnson</b>	Daytime Phone <b>252-442-1134</b>
Signature	Date <b>3/29/19</b>

**Vestry Approval**

Indicate date that your 2018 Parochial Report was approved by the Vestry or Bishop's Committee (Canon I.6.1)	Date <b>4/1/19</b>
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**Membership, Attendance and Services of the Reporting Congregation**

**Using Last Year's Report:**

Using the 2017 Parochial Report, record the Number of Baptized Members Reported as of December 31, 2017.  
(See your 2017 Parochial Report, Box M17)

Active Baptized Members of the Reporting Congregation Reported Last Year

Members Reported Last Year = M17.

483

**Using the Register of Church Membership and Rites:**

During the Report Year  
Increases in Membership

1. **Increases during year:** All members added to the baptized members section of your congregation's Membership Register during 2018 by: baptism, confirmation/reception, or transfer; and those persons restored from inactive status, or not counted in last year's membership count.

Total Increases = 1.

15

Decreases in Membership

2. **Decreases during year:** All baptized members lost by death, transferred to another congregation, removed to inactive status in the Register of Church Membership and Rites, removed for other reasons, or not removed from last year's membership count.

Total Decreases = 2.

20

Active Baptized Members of the Reporting Congregation At Year-End

M18: Add the increases entered in Box 1 to Box M17. Then subtract the decreases entered in Box 2 for the total active membership as of December 31, 2018

Total Active Baptized Members (end of report year) = M18.

478

Communicants in Good Standing of the Reporting Congregation

**Communicants in good standing:** All baptized members of the reporting congregation, who "have received Holy Communion at least three times during the preceding year" and are faithful "in corporate worship, unless for good cause prevented," and "in working, praying, and giving for the spread of the Kingdom of God."

Adults

3. Adult communicants in good standing (age 16 and over) =

3. 268

Youth

4. Youth communicants in good standing (under age 16) =

4. 76

5. Total communicants in good standing (3 + 4) =

5. 344

Others Active

6. Others who are active whose baptisms are not recorded in the Parish Register, or in another Episcopal congregation.

Others = 6.

0

**Using the Service Register:**

Average Sunday Attendance for 2018

7. **Sunday (& Saturday Evening) Attendance:** Divide total attendance by the total number of Sundays when services were held.

Average Sunday Attendance = 7.

150

8. Average Principal Worship Service Attendance on a Weekday (in congregations without Sunday or Saturday evening services)

= 8.

0

Easter Attendance in 2018

9. Easter Sunday Attendance

(9) 268

**Sacraments & Services:**

Number of Holy Eucharists Celebrated During 2018

10. Total Sunday & Saturday Evening Eucharists

(10) 110

11. Total Weekday Eucharists

(11) 80

12. Total Private Eucharists

(12) 58

Daily Offices and Other Services Held During 2018

13. Daily Offices Held on Sunday

(13) 20

14. Daily Offices Held on Weekdays

(14) 96

15. Marriages conducted in 2018

(15) 0

16. Burials conducted in 2018

(16) 5

**Using the Register of Church Membership and Rites:**

Baptisms in 2018

17. Baptisms 16 years and older

(17) 0

18. Baptisms under 16 years of age

(18) 5

Confirmations in 2018

19. Confirmations 16 years and older

(19) 0

20. Confirmations under 16 years of age

(20) 3

Received in 2018

21. Received by a bishop

(21) 6

**Education:**

Children and Youth

22. Total Church School Students Enrolled

(22) 76

Adult Education

23. Regular Sunday or weekday adult education programs held?

Yes

No

24. Number of adults engaged in religious education or spiritual formation

47

**Languages in which Worship is conducted:**

25. English

Spanish

French

Other

26. Other (please list) \_\_\_\_\_

**Stewardship and Financial Information of the Reporting Congregation**

<b>Giving Information for 2018 :</b>			
Number of Pledges	1.	Number of signed pledge cards for 2018 -report year	(1) 111
Total \$ Pledged	2.	Total dollar amount pledges for 2018-report year	(2) \$332,000
<b>Report of Revenues and Expenses for 2018 :</b>			
Operating Revenues	3.	Plate offerings, pledge payments & regular support	(3) \$391,493
	4.	Money from investments used for operations in 2018	(4) \$75,000
	5.	Other operating income, including unrestricted gifts & restricted gifts used for operations, & contributions from congregation's organizations	(5) \$1,400
	6.	Unrestricted bequests used for operations	(6) \$0
<b>Subtotal Normal Operating Income (3 + 4 + 5 + 6) = A</b>			<b>\$467,893</b>
	7.	Assistance from diocese for operating budget	(7) \$0
<b>Total Operating Revenues (A + 7) = B</b>			<b>\$467,893</b>
Non-Operating Revenues	8.	Funds received for capital projects	(8) \$109,794
	9.	Additions to endowment, & other investment funds	(9) \$100,000
	10.	Contributions & grants for congregation based outreach & mission programs	(10) \$17,001
	11.	Funds for transmittal to other organizations	(11) \$0
<b>Subtotal Non-Operating Revenues (8 + 9 + 10 + 11) = C</b>			<b>\$226,795</b>
<b>Total All Revenues (B + C) = D</b>			<b>\$694,688</b>
Operating Expenses	12.	To diocese for assessment, apportionment, or fair share	(12) \$51,100
	13.	Outreach from operating budget	(13) \$7,077
	14.	All other operating expenses	(14) \$445,019
<b>Subtotal Operating Expenses (12 + 13 + 14) = E</b>			<b>\$503,196</b>
Non-Operating Expenses	15.	Major improvements & capital expenditures	(15) \$37,193
	16.	Expense for congregation's outreach & mission	(16) \$36,300
	17.	Funds contributed to Episcopal seminaries	(17) \$0
	18.	Funds transmitted to other organizations	(18) \$876
<b>Subtotal Non-Operating Expenses (15 + 16 + 17 + 18) = F</b>			<b>\$74,369</b>
<b>Total All Expenses (E + F) = G</b>			<b>\$577,565</b>
<b>At Year-End:</b>			
As of December 31, 2018	19.	Total cash in all checking & passbook savings accounts	(19) \$46,325
	20.	Total investment at market value (not including cash reported in line 19)	(20) \$2,053,421

**Priest(s) Serving this Congregation**

Last name of Rector, Vicar, Dean, Priest-in-charge or interim <b>1. Johnson</b>	First name <b>Matthew</b>	Middle name <b>Ransom</b>
Title of position <b>Rector</b>	Year ordained <b>2008</b>	Diocese of canonical residence <b>North Carolina</b>
Employment status at this congregation <input checked="" type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Non-stipendiary	Year called to this congregation <b>2014</b>	Church pension status <input checked="" type="checkbox"/> Active <input type="checkbox"/> Retiree <input type="checkbox"/> Non-active

Last name of associate priest, assisting priest or curate	First name	Middle name
Title of position	Year ordained	Diocese of canonical residence
Employment status at this congregation <input type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Non-stipendiary	Year called to this congregation	Church pension status <input type="checkbox"/> Active <input type="checkbox"/> Retiree <input type="checkbox"/> Non-active

Last name of associate, assisting or other priest	First name	Middle name
Title of position	Year ordained	Diocese of canonical residence
Employment status at this congregation <input type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Non-stipendiary	Year called to this congregation	Church pension status <input type="checkbox"/> Active <input type="checkbox"/> Retiree <input type="checkbox"/> Non-active

Last name of associate, assisting or other priest	First name	Middle name
Title of position	Year ordained	Diocese of canonical residence
Employment status at this congregation <input type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Non-stipendiary	Year called to this congregation	Church pension status <input type="checkbox"/> Active <input type="checkbox"/> Retiree <input type="checkbox"/> Non-active

If you have more than 4 priests who serve this congregation on a regular basis, complete this form online (where additional blanks will be generated) or attach a page to this paper form.

If you have no priest at present, who leads Sunday worship services? (check all that apply)

Supply priest    Deacon    Lay worship leader    Other: \_\_\_\_\_

A long-term supply priest: \_\_\_\_\_ (Give full name of long-term supply)

**Deacon(s) Serving this Congregation**

Last name of Deacon #1 <b>1. Hardy</b>	First name <b>Velinda</b>	Middle name <b>Elaine</b>
<input checked="" type="checkbox"/> Deacon (Vocational) <input type="checkbox"/> Transitional Deacon	Year ordained <b>2001</b>	

Last name of Deacon #2	First name	Middle name
<input type="checkbox"/> Deacon (Vocational) <input type="checkbox"/> Transitional Deacon	Year ordained	

**Name(s) of other congregation(s) currently served by these priests (if any)**

--

**Explanation of Unique or Unusual Clergy Situation**

--

**Outreach Ministries and Volunteer Activity of this Congregation**

Using the checkboxes below, please indicate whether your congregation provided any of the following community service or outreach ministries during **2018**.

**If yes**, indicate whether a **few** volunteers were involved in the ministry, or a **larger** number of your members were involved.

Please also estimate in the space provided approximately how many people were helped or served **each month** by the ministry.

	No	Yes		
		Few volunteers involved	Many volunteers involved	Estimated number of people served
1. Food pantry, soup kitchen, or meal projects	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	74
2. Sustainable food garden/cooperative (such as "Farm to Tray")	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	62
3. Cash, vouchers, or help with rent/utilities	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	127
4. Day care, preschool, before- or after-school programs	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	57
5. Tutoring or literacy programs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6. Health programs (parish nurse, clinics, health education, etc.)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	51
7. Community organizing, organized social issue advocacy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8. Job placement, job training, employment counseling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9. Building projects (such as Habitat for Humanity)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10. Support groups (bereavement, divorce, job loss, 12-step, etc.)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	67
11. Programs for the elderly and homebound persons	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	12
12. Clothes closet, thrift store	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13. Homeless or no-freeze shelter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
14. Overseas sponsorships, microloans, Heifer Project, Haiti relief	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
15. Other, not listed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

**2019 LOCAL CHURCH OFFICERS**

CHURCH NAME		Website	
Mailing Address		Email	
City	ZIP code	Phone	

<b>Rector/Priest-in-Charge/Supply Priest</b>			
Email	Spouse/Partner		

<b>Senior Warden</b>			
Mailing Address			
City	ZIP Code	Phone	Home
Email			Work
			Cell

<b>Junior Warden</b>			
Mailing Address			
City	ZIP Code	Phone	Home
Email			Work
			Cell

<b>Treasurer</b>			
Mailing Address			
City	ZIP Code	Phone	Home
Email			Work
			Cell

<b>Youth Contact</b>			
Mailing Address			
City	ZIP Code	Phone	Home
Email			Work
			Cell

<b>Stewardship Officer</b>			
Mailing Address			
City	ZIP Code	Phone	Home
Email			Work
			Cell

<b>Parish Administrator</b>			
Mailing Address			
City	ZIP Code	Phone	Home
Email			Work
			Cell

<b>Staff Secretary/Communications</b>			
Mailing Address			
City	ZIP Code	Phone	Home
Email			Work
			Cell

**IF THERE ARE OTHERS, PLEASE LIST ON REVERSE SIDE, WITH TITLE, NAME & OTHER INFORMATION AS LISTED ABOVE. PLEASE KEEP A COPY FOR YOUR FILES & ADVISE OF ANY CHANGES DURING THE YEAR.**

PLEASE RETURN BY MARCH 1, 2019 TO: The Episcopal Diocese of NC, Attn: Erin Sweeney  
200 West Morgan St., Suite 300, Raleigh, NC 27601-1338